

Application for the Registration of Goods, Works, and Services- Year 2025/2026

Ministry of Public Administration, Provincial Councils and Local Government

Home Affairs Division

1. Category applied for registration:
2. Name and Address of the Supplier :
.....
3. Telephone Number :
4. Fax Number :
5. Email Address:
6. Business Name :.....
7. Business Registration Number :
8. VAT Number :
(Attach copies of Business Registration Certificate and VAT Registration Certificate)
9. Good and services supplied :.....
9. Nature of the Business :
(Manufacturing/Principal Trading Agent/ Wholesale Agent)
10. If a contracting agency, the CIDA registration should remain valid, and attach a copy of the same.
 - 10.1 CIDA Registration No.:
 - 10.2 Type of contract registered for:.....
 - 10.3 Grade :.....
10. Details of supply on credit basis (Maximum credit value and credit period) :.....
9. Details of bank accounts :
 - 9.1 Bank account number -
.....
 - 9.2 Name of the bank account -
.....
 - 9.3 Bank branch -
10. Receipt number and date submitted for the payment of registration fee:.....
.....
(Affix the original of the cash receipt here)

I hereby declare that the information provided above is accurate, and I express my consent to be registered as a supplier under the category applied for registration, and I further agree to carry out the relevant functions subject to the rules and conditions of the Home Affairs Division.

Name of the Applicant (Personal/Business):

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Signature and Official Stamp :

Date :