

1.4 Number Application form relevant to the nomination or cancellation of the license / allowance book / passbook.

1. Details of the license holder/allowance recipient and the family unit:

I. Full name of the license holder / allowance recipient :-	
ii. Address	III. Resident Grama Niladhari Division:
IV. Telephone number :-	V. National Identity Card Number :-
VI. Is the licensee/pensioner married? :- Yes/No	VII. Is the spouse still alive? :- Yes/No
VIII. If married, the full name of the spouse:	
IX. Details of Children (List in order of age) Number of Children:	

Serial No	Name	Permanent Address	Age	Marital Status (Married/Unmarried)	Alive or Deceased
01				yes No	yes No
02				yes No	yes No
03				yes No	yes No
04				yes No	yes No
05				yes No	yes No

2. Details regarding the land :-

I. Total area of the land:-	II. Nature of the land – Land / Muddy land
III. Grama Niladhari Division where the land is located:	IV. If measured, plot number :-

3. Information of the beneficiary/beneficiaries:

- First-time assignment of the beneficiary

Serial No.	Name of the proposed grantee / named grantee (if a cancellation)	kinship	Plot number according to the general record if more than one person is nominated for succession.	Land area	Document number verifying relationship

01					
02					
03					
04					
05					

- Cancellation of the assigned beneficiary

I hereby certify that the information provided above is correct and request permission to register/cancel the sub-right.

Date:

Applicant's Signature:

The recommendation of the Grama Niladhari of the area where the land is located

1. Details of the Land

I. License/Grant Number :-		II. Divisional Secretary's Division :-	
i. village		IV. Plot number (if measured) :-	
V. Number of the plan :-		VI. Intermediate plot number :-	
VIII. Nature of the land :-		IX. Minimum division limit:	
X. Details of the current beneficiaries:			
Serial Number	Name	Kinship	Area of land in use
01			
02			
03			
04			
XI. Is there a dispute regarding the land? Yes / No			
XII. If a dispute exists, details:			
XIII. Has the land previously been allocated? Yes / No			
XIV. If the allocation was cancelled, did the cancellation cause any issues?			

(Note: The Grama Niladhari of the division where the land is located must personally inspect the land and complete the process, and any disputes or issues must be reported.)

I recommend whether the information provided by the applicant in the above application and the information I have provided is true/false, and whether it is appropriate/inappropriate to grant permission for the applicant to be named as a co-owner / to cancel the co-ownership of the mentioned parties.

Special notes –

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Date –

Grama Niladhari’s Signature and Official Seal

Certificate by the Grama Niladhari of the Applicant’s Residential Division

I hereby certify that the information provided by the applicant in item 01 of the above application is **true / false**.

Special Remarks:

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Date:

Signature and Official Stamp of the

Officer’s Note

The application submitted for the alienation of the land/part of the land under **Permit No.** has been duly completed. The office copy and ledger of the relevant permit have been checked, and since they are **present / not present** in the office and the details in them were **recorded / not recorded** as, and since the information in the application matches the office copies, I hereby submit it for recommendation and approval.

Date –

Signature & Official Seal

Recommendation of the Divisional Officer / Land Officer

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Date –
Signature & Official Seal

Approval of the Divisional Secretary / Assistant Divisional Secretary

I **approve / do not approve** the assignment / cancellation of the sub-lease for this land.

Date -

Signature and official stamp of the Divisional
Secretary / Assistant Divisional Secretary

Documents to be submitted by the applicant

01	The duly completed application form	
02	A copy of the permit/land grant certificate	
03	The permit holder’s birth certificate and marriage certificate	
04	Birth certificates and all relevant documents, including marriage certificates, required to verify the identity and kinship of the person for whom the sub-grant is to be issued	
05	If the sub-grant is being issued to more than one person, the summary record of the land certified by the Grama Niladhari	
06	An affidavit only if there is a discrepancy in the spelling of the name	
07	A copy of the amended birth certificate if the name has been changed according to the birth certificate (any necessary action regarding this can be carried out by the Registrar’s division)	
08	A copy of the national identity card of the grant holder/permit holder	

All photocopies of the above-mentioned documents must be certified as true copies by the Grama Niladhari.