

**For Office Use**

**Application Form Number:** .....

**Date of Application Received:** .....

**Application for Felling/Chopping of Female Coconut/Palmyra and Timber Trees**

The application must be submitted along with certified copies of the deed/permit or grant document and survey plan for the land where the trees are located.

1. **Applicant's Name:** .....  
(Name of the landowner)
2. **Address:** ..... Tel. No.: .....
3. **Grama Niladhari Division of the Land:** .....
4. **Details of the Land with Trees:**
  - i. **Name of the Land:** .....
  - ii. **Extent/Area:** .....
  - iii. **Deed/Permit Number:** .....
5. **Type and Number of Trees Requested to be Felled:**  
.....
6. **Reason for Requesting Permission to Fell Trees:** .....

I hereby declare that the above information is true and correct, the reason for requesting permission to fell the trees is valid, and that I have attached the relevant supporting documents. I further declare that replacement saplings  
..... have been planted for the trees to be felled.

Date: ..... Signature of Applicant: .....

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**To be completed by Grama Niladhari**

**Application under the Tree Felling (Control) Act for Felling/Chopping of Coconut/Palmyra/Timber Trees**

1. **Applicant's Name and Address:** .....
2. **Owner(s):** .....
3. **Details of the Land with Trees:**
  - i. **Name of the Land:** .....
  - ii. Whether the land is government-owned or private (attach certified copy of deed by Grama Niladhari)
  - iii. **Boundaries of the Land:**
    - North: .....
    - South: .....

- East: .....
  - West: .....
4. **Title of the Land is Clear:** .....  
(Certified by Grama Niladhari with supporting documents)
  5. **If Private Land, Verified Deed Number:** ..... Date:  
.....
  6. **If Government Land, Verified Permit/Grant Type & Number:**  
..... Date: .....
  7. **If Private Land, presence of nearby government/reserved land clearly marked:**  
.....
  8. **If Land is Jointly Owned, Names of Co-Owners:**
    - 1.....
    - 2.....
    - 3.....
    - 4.....
    - 5.....  
(All co-owners must provide written consent certified by Grama Niladhari)
  9. **Are there any legal disputes regarding the land? Yes/No (If yes, provide details)**  
.....  
.....
  10. **Reason for Requesting Tree Felling:**
    - a) Risk to life or property.
    - b) Court order requiring felling (*attach certified copy of court order; Board resolutions do not apply*)
    - c) Obstruction to government development work (*attach certified copy of approved project plan*)
    - d) Obstruction to building construction as per approved plan (*attach certified copy approved by relevant authority*)
    - e) Natural causes – tree fallen or dying.
    - f) Old age or disease causing no yield.
    - g) Requirement of wood for building construction for the landowner or their child as per approved building plan (*max 2 trees exceeding 25 cm girth at breast height; attach certified copy*)
    - h) For urgent financial need due to serious illness or disaster affecting family member (*trees exceeding 25 cm girth at breast height*)

**11. If Trees Pose Risk to Life or Property:**

Tree Height	Property/Life at Risk	Distance from Base to Risk (m)
1. ....	.....	.....
2. ....	.....	.....
3. ....	.....	.....

**12. Details of Each Tree Requested to be Felled:**

No.	Tree Type	Girth (m)	Height (m)
1. ....	.....	.....	.....
2. ....	.....	.....	.....
3. ....	.....	.....	.....

**13. Whether a Permit for Wood Transportation is Requested:**

.....

**14. Sketch Showing Location of Trees in the Land:** .....

*(Clearly indicate tree positions and nearby properties at risk)*

**15. Access Route to the Land:**

- i. Route Description: .....
- ii. Route Sketch

**16. Important:**

*(If boundaries are unclear or tree location ambiguous, attach declaration from adjacent landowner certified by Grama Niladhari)*

**17. Grama Niladhari's Recommendation Report:**

Certified that the above information is correct, and I recommend/do not recommend felling of ..... trees on the land located at ....., extent: ..... acres ..... roods ..... perches, Grama Niladhari Division: .....

Date: ..... Signature & Official Stamp of Grama Niladhari: .....

**18. Inspecting Officer's Report:**

Certified that the information is correct, and I recommend/do not recommend felling/chopping of ..... trees on the land described above.

Date: ..... Signature of Officer: .....

**19. Approval that may be granted to the Divisional Secretary:**

I hereby certify that the above information is correct and recommend / do not recommend the felling and trimming of ..... trees on the land known as ....., situated at the address ..... within the ..... **Grama Niladhari Division**, Grama Niladhari Division No. ....., of the .....

**Divisional Secretariat Division**, measuring ..... **acres**, ..... **roods**, and ..... **perches**.

Date: .....

.....  
Signature of Assistant Divisional Secretary  
Official Seal

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I hereby certify that the above information is correct and recommend / do not recommend the felling of ..... trees on the land known as ....., situated at the address ..... within the ..... **Grama Niladhari Division**, Grama Niladhari Division No. ....., of the ..... **Divisional Secretariat Division**, measuring ..... **acres**, ..... **roods**, and ..... **perches**.

Date: .....

.....  
Signature of Assistant./Divisional Secretary  
Official Seal

**20. Recommendation of the Divisional Secretary when the number of trees exceeds three:**

I hereby certify that the above information is correct and recommend / do not recommend the felling or pruning of ..... trees on the land known as ....., situated at the address ..... within Grama Niladhari Division No. .... of the ..... Divisional Secretary's Division, measuring **Acres** ....., **Roods** ....., **Perches** .....

Date: .....

.....  
Signature of the Divisional Secretary  
Official Seal

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I hereby certify that the above information is correct and approve / do not approve the felling or pruning of ..... trees on the land known as ....., situated at the address ..... within Grama Niladhari Division No. .... of the ..... Divisional Secretary's Division, measuring **Acres** ....., **Roods** ....., **Perches** .....

Date: .....

.....  
Approval of Divisional Secretary / Assistant Divisional Secretary

Here is the English translation:

**21. District Secretary's Approval:**

I approve / do not approve the felling of ..... trees.

Date: .....

.....  
Signature of the District Secretary  
Official Seal

Permit No.: .....

**This permit is issued under Tree Felling Control Law No. 452 for the felling/chopping of protected trees. The holder has the authority to carry out the activity under the following conditions:**

**Conditions:**

1. Valid for 14 days from the date of issue.
2. Must present this permit to the Grama Niladhari before felling.
3. After felling, within 3 days, the permit holder must submit a certificate confirming felling to the Grama Niladhari office.
4. The issuing officer is not liable for any compensation or responsibility if the permit is revoked.

**Land Details:**

- Village: .....
- Land Name: .....
- Deed Number: .....

	<b>Tree Type</b>	<b>Girth (m)</b>	<b>Height (m)</b>
1.	.....	.....	.....
2.	.....	.....	.....
3.	.....	.....	.....
4.	.....	.....	.....
5.	.....	.....	.....
6.	.....	.....	.....
7.	.....	.....	.....
8.	.....	.....	.....
9.	.....	.....	.....
10.	.....	.....	.....

**Reason for issuing the permit:**

.....

**Transport is required / not required.**

**Divisional Secretary / Assistant Divisional Secretary**

.....

**Copy to:** Grama Niladhari ..... Division - N.I.C. No.

...../...../..... Date

..... Issued at the Divisional Secretariat Office.