

### 3.5 Application form for obtaining a value certificate.

#### 01) Personal Details

1. Full name of the applicant:.....
2. Address:.....
3. Divisional Secretariat Division:.....
4. Grama Niladhari Division:.....
5. National Identity Card Number:.....
6. Telephone Number:.....

#### 02) Details Regarding the Valuation Certificate

1. Reason for requiring the valuation certificate:.....
2. Details of the property for which the valuation certificate is requested:.....
  - I. Name of the land:.....
  - II. Deed/Title Number:.....
  - III. Extent/Area:.....
  - IV. Grama Niladhari Division where located:.....
  - V. Name and date of the Notary who certified the deed:.....

I kindly request that a valuation certificate for Rs. .... be issued after inspecting the above-mentioned land measuring ..... acres ..... roods ..... perches, the large property, and the trees and buildings located thereon, according to their value.

.....  
Applicant's Signature

.....  
Date

#### Affidavit

.....  
.....  
.....

I hereby declare that the land located at ..... where I reside ..... (NIC No. ....), belongs to me, that it is not a joint property, that it is freely owned by me, that it is not mortgaged or encumbered in any way, and that it is not subject to any partition case or any other legal dispute. I affirm that the property is fully under my ownership and free from any claims.

I have read and understood the contents mentioned in the above affidavit and have signed it on the ..... day of ..... month, ..... year.

**Declarant**

(Sign on a Rs. 50/= stamp)

In my presence,

**Commissioner for Oaths**

**Grama Niladhari Report for Issuing a Valuation Certificate**

1. Applicant's Name:.....
2. Address:.....
3. Name of the Land for which the Certificate is Requested:.....
4. Location of the Land:.....  
North:.....  
South:.....  
East:.....  
West:.....
5. Land Extent: Hectares: ..... (Acres: ..... Roods: ..... Perches: .....)
6. Land Ownership:  
The land situated in ..... Village, ..... Division, ..... District, in the ..... Province, belonging to ....., as evidenced by deed number ..... dated ....., certified by the relevant authority, is confirmed to be owned by the applicant.
7. Names of the individuals currently occupying the relevant land:.....
8. If there are other parties related to the ownership of the land, information regarding them:.....

I hereby certify/do not certify that I personally know the above-mentioned applicant, that I have personally inspected the land and documents for which a valuation certificate is requested, and that the above property is freely held by the applicant and that the applicant has ownership of the land.

I certify that all the above statements are true. The above property is freely held by the applicant, is not mortgaged, is not subject to any partition case or any other legal dispute, and therefore I recommend/do not recommend issuing a valuation certificate in the name of the applicant for Rs. ....

.....  
Date

.....  
Signature and official stamp of the Grama Niladhari

..... I recommend/do not recommend issuing a valuation certificate of Rs. .... to him/her.

.....  
Date

.....  
Signature & Official Seal of the Assistant Divisional Secretary

..... I approve/do not approve issuing a valuation certificate of Rs. .... to him/her.

.....  
Date

.....  
Signature/Official Seal of the Divisional Secretary

- Submit this completed application for obtaining a valuation certificate along with the documents listed below

Serial Number	Document	
01	Request letter	
02	Grama Niladhari report	
03	Photocopy of National Identity Card	
04	Ownership certificate	
05	Land survey record	
06	Deed bearing number .....	
07	Affidavit	
08	Plan	
09	Folios obtained within a month	