

(A)	Matters Discussed/Issues Raised	Decision(s)/Remarks
1.	<p><u>Beneficiary Designation</u></p> <ul style="list-style-type: none"> Whose name/designation to be cited as the beneficiary of the bank guarantee? 	<ul style="list-style-type: none"> Beneficiary's designation should be "Secretary", Ministry of Public Administration, Home Affairs, Provincial Councils, and Local Government.
2.	<p><u>JV Partners</u></p> <ul style="list-style-type: none"> Interested bidders queried about JV Partners 	<ul style="list-style-type: none"> According to the enacted Data Protection Law, this solution should be an inbound solution, thus server facilities must be exclusively inside the national geographic boundaries of Sri Lanka. Any interested bidder can find a JV partner who has local hosting facility. Need a formal Board resolution of each entity/company with a particular clause that accepts the JV agreement and should send a certified copy (by Company Secretary) of the relevant minute addressed to the "Secretary", Ministry of Public Administration, Home Affairs, Provincial Councils, and Local Government along with the bid document.
3.	<p><u>Domain layers</u></p> <ul style="list-style-type: none"> Interest bidders queried about how many e-mail accounts should provide. 	<ul style="list-style-type: none"> Domains have a few layers and maybe three or four domains. It will according to gov.lk domain naming convention policy. Maximum possible no. of accounts under a one domain is around 1,500 Nos.
4.	<p><u>Open Source / Commercial Approach</u></p> <ul style="list-style-type: none"> Should this solution confirm the license? Or any solution is sufficient to confirm agreed with SLA? What are consequences if the licensing party ceases its operations? 	<ul style="list-style-type: none"> In this case, you can customize the licensed product or open source one. But should agree with SLA and throughout this product should give assurances about compliance with support and maintenance criteria. If a bidder acquires a license from an external party properly, it should bear the cost and risk if the relevant party or company shuts down. In such case, the company/bidder should give at least an interim solution to bring the solution back to normal.
5.	<p><u>Permanent workers</u></p> <ul style="list-style-type: none"> Clarify the term on permanent worker. Is it essential to use permanent workers? 	<ul style="list-style-type: none"> At the moment of submitting the bid, the bidder must have employed at least three (03) permanent workers for this service/task. If any of them resigns, the particular job role should be fulfilled by equally qualified person, who will be recruited /assigned on permanent basis.
6.	<p><u>LGN Connectivity</u></p> <ul style="list-style-type: none"> Is this compatible with the LGN network? 	<ul style="list-style-type: none"> Most of the government services facilitate LGN of the ICTA. Therefore, the proposed solution too should be compatible with LGN connectivity, while alternative approaches (web-based email) too can be in place.

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7.	<u>Disaster Recovery Facility</u> <ul style="list-style-type: none"> What is the nature of DR Facility? Is it essential to run the DR full in capacity? 	<ul style="list-style-type: none"> Bidder can propose a capable model for its solution. It may vary depend on the nature of the solution. Generally, in a case of shutdown or failure, a reliable mechanism must be present to get it back to normal. Not always required but an acceptable solution should be quoted.
8.	<u>Data migration</u> <ul style="list-style-type: none"> Do the bidder should cost future vender? 	<ul style="list-style-type: none"> In future data might migrate in a LGC service. So, cost should include in a future vender Some mails already facilitate in a LGC/ partial servers. these mails should migrate to this solution in future. And it should be user level migration. (mail server exchange server 2013.
9.	<u>DLP requirement</u> <ul style="list-style-type: none"> Please clarify this requirement? 	No specific requirement for DLP
10.	<u>Retain Period</u> <ul style="list-style-type: none"> Is there any retain period for sizing backup or archive? 	<p>Proposed solution shall be able to achieve zero Recovery Point Objective (RPO)</p> <p>Bidder should provide additional storage to increase mailbox capacity beyond 2GB. Bidder shall specify unit rate price for each additional 1 GB mailbox size.</p> <p>Bidder shall provide mailbox archiving options to user to archive individual email boxes to other external storage options.</p>
11.	<u>Intranet requirement</u> <ul style="list-style-type: none"> Please mention the capacity if use a intranet? 	<ul style="list-style-type: none"> Full collaboration features are not required.
12.	<u>Visibility</u> <ul style="list-style-type: none"> Is there an end user visibility need for back end users? 	Those are not mandatory requirements, however, MOHA expects the bidder to provide more visibility on backend infrastructure as much as possible, for which the bidder will get additional marks.
13.	<u>E- mail capacity</u> <ul style="list-style-type: none"> In this RFV mention e-mail capacity 1GB-10GB. it may vary to pricing. So can we provide a solution like categorized pricing? 	<ul style="list-style-type: none"> Minimum mailbox size should be 2 GB Bidder should provide additional storage to increase mailbox capacity beyond 2GB. Bidder shall specify unit rate price for each additional 1 GB mailbox size.
14.	<u>Protocols</u> <ul style="list-style-type: none"> Required protocols are SAML2 Web SSO/ 	<ul style="list-style-type: none"> No

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	oAuth/Open ID Connect. Is there any required protocols?	
15.	<u>Pricing</u> <ul style="list-style-type: none"> • Should bidder pricing according to the given table? 	<ul style="list-style-type: none"> • If bidder makes and extra effort please mention it or bidder can pricing per mail wise
16.	<u>Performance Bond Validity period</u>	<ul style="list-style-type: none"> • The validity period of the Bid Security to be extended. Therefore, the date will be amended upto 14th June 2023.

(C) Summary of the Main Decisions taken/ recommendations made:

It was decided to

- (i) Make required edits to the bid document and issue an Addendum (Annexed) to give effect to the revisions/improvements, including of the price/technology % formula, revised price schedule, mobile component.
- (ii) Extend the closing date/ time for submitting bids up to 2.00 pm (1400 hrs) of 15th February 2023.
- (iii) The Ministry will provide clarifications for questions/queries to all participants of the Bid document (at the Pre-bid meeting and via emails that are received by PE up to end of 5th February 2023)