



**Ministry of Internal & Home Affairs and Provincial Council & Local Governme**

**Matara Nilwala Eliya Development Project: 2018-2020**

**PROJECT STAFF VACANCY**

The District of Matara belonging to the Southern Province has an area of 1,280 Km<sup>2</sup>. The District's population is around 850,000. It consists of 07 Electorates and 16 Divisional Secretariat Divisions. District Secretariat Matara has identified several development needs under the theme of Matara Nilwala Eliya Development Project 2018-2020 in order to improve the living standards of the District. It has been planned to implement projects to fulfil these identified needs under the Nilwala Eliya Development Project: 2018-2020, in the Medium Term Budgetary Framework 2018-2020, in parallel to the National Development Plan and the District Development Plan. The expected expenditure for these projects is Rs. 3,000 million.

Applications are called to fill the following position in the project.

**1. Deputy Project Director - (Full Time)**

**Qualification and Experience**

- i. A Successfully completed Bachelor's Degree in Social Science /Environmental Science /Planning / Economics /Agriculture /Science/Engineering/Estate Management & Valuation /Business Administration / Management or in the relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**Or**

An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field

**With**

At least 09 years post qualifying experience at Managerial Level, out of which 04 years should be in the Senior Managerial Level.

- ii. A Successfully completed Bachelor's Degree in Social Science /Environmental Science /Planning / Economics /Agriculture /Science/Engineering/Estate Management & Valuation /Business Administration / Management or in the relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**And**

Corporate / Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field

**Or**

A Postgraduate Degree in the relevant Field with at least 07 years Post qualifying experience in Managerial Level, out of which 03 years should in the Senior Managerial Level.

- iii. A Successfully completed Bachelor's Degree in Social Science /Environmental Science /Planning / Economics /Agriculture /Science/Engineering/Estate Management & Valuation /Business Administration / Management or in the relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**And**

A Postgraduate Degree in the relevant field.

**With**

Corporate/Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field.

**With**

At least 05 years post qualifying experience at Managerial Level, out of which 02 years should be in the Senior Managerial Level.

- iv. Grade I officer of a government All Island Services or a similar statues in the relevant field.

With

At least 03 years of experience in a Grade I post

- v. In Addition to the above i and ii ,

- 1) Experience in foreign funded infra-structure development projects in the similar activities,
- 2) IT literacy,
- 3) Membership in a relevant professional body will be an added advantage.

Monthly Salary will be in accordance with level **PS 2** of the Management Service Circular Number **01/2019** (Rs. 135,000 -150,000). In addition to the above salary, Government cost of living will be paid.

## 2. Environment Specialist - (Part Time)

### Qualification and Experience

- i. A Successfully completed Bachelor's Degree in relevant field which is recognized by the University Grant Commission (UGC)  
**Or**  
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  
**Or**  
An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field  
**with**  
At least 08 years post qualifying experience at Managerial Level.
- ii. A Successfully completed Bachelor's Degree in the relevant field which is recognized by the University Grant Commission (UGC)  
**Or**  
A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field  
**Or**  
An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field  
**And**  
A Postgraduate Degree in the relevant Field or Corporate/Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field  
**With**  
at least 07 years Post qualifying experience in Managerial Level.
- iii. Class I officer of a Government All Island Services or a similar statues in the relevant field.  
  
With  
At least 02 years of experience in a Class I post
- iv. In Addition to the above i and ii ,
  - 1) Experience in foreign funded infra-structure development projects in the similar activities,
  - 2) IT literacy,
  - 3) Membership in a relevant professional body will be an added advantage.

Monthly Salary will be in accordance with level **PS 3** of the Management Service Circular Number **01/2019** (Rs. 125,000 -140,000). In addition to the above salary, Government cost of living will be paid.

**3. Project Accountant(PS 4) Category A (Full Time)**

**Qualification and Experience**

- i. A Successfully completed Bachelor's Degree in relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**Or**

An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field

**With**

At least 06 years post qualifying experience in the relevant field.

- ii. An officer of the Government All Island Services Class III / II or above or similar status in the relevant field.

With

At least 06 years of experience in a Class III / II post

- iii. In Addition to the above i and ii ,

- 1) Experience in foreign funded infra-structure development projects in the similar activities,
- 2) IT literacy,
- 3) Membership in a relevant professional body will be an added advantage.

Monthly Salary will be in accordance with level **PS 4 Category A** of the Management Service Circular Number **01/2019** (Rs. 100,000 -115,000). In addition to the above salary, Government cost of living will be paid.

**4. Project Engineer (PS 4) Category A - (Full Time)**

**Qualification and Experience**

- i. A Successfully completed Bachelor's Degree in relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**Or**

An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field

**With**

At least 06 years post qualifying experience in the relevant field.

- ii. An officer of the Government All Island Services Class III / II or above or similar status in the relevant field.

With

At least 06 years of experience in a Class III / II post

- iii. In Addition to the above i and ii ,
- 1) Experience in foreign funded infra-structure development projects in the similar activities,
  - 2) IT literacy,
  - 3) Membership in a relevant professional body will be an added advantage.

Monthly Salary will be in accordance with level **PS 4 Category A** of the Management Service Circular Number **01/2019** (Rs. 100,000 -115,000). In addition to the above salary, Government cost of living will be paid.

**5. Legal Officer (PS 4) Category A - (Part Time)**

**Qualification and Experience**

- i. A Successfully completed Bachelor's Degree in relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**Or**

An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field

**With**

At least 06 years post qualifying experience in the relevant field.

- ii. An officer of the Government All Island Services Class III / II or above or similar status in the relevant field.

With

At least 06 years of experience in a Class III / II post

- iii. In Addition to the above i and ii ,
  - 1) Experience in foreign funded infra-structure development projects in the similar activities,
  - 2) IT literacy,
  - 3) Membership in a relevant professional body will be an added advantage.

Monthly Salary will be in accordance with level **PS 4 Category A** of the Management Service Circular Number **01/2019** (Rs. 100,000 -115,000). In addition to the above salary, Government cost of living will be paid.

#### 6. Quantity Surveyor (PS 6) Category A – (Part Time)

##### **Qualification and Experience**

- i. A Successfully completed Bachelor's Degree in relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**Or**

An Associate membership / a similar professional qualification obtained from a recognized professional institution in the relevant field

**Or**

Having obtained certificate of proficiency not below than the NVQ Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

**And**

At least 01 years of experience in the required area of specialization

- ii. Having obtained certificate of proficiency not below than the NVQ Level 6, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.
- iii.

**And**

At least 06 years of experience in the required area of specialization

- iv. Having obtained certificate of proficiency not below than the NVQ Level 5, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

**And**

At least 11 years of experience in the required area of specialization

- v. In Addition to the above i and ii ,
- 1) Experience in foreign funded infra-structure development projects in the similar activities,
  - 2) IT literacy,
  - 3) Membership in a relevant professional body will be an added advantage.

Monthly Salary will be in accordance with level **PS 6 Category A** of the Management Service Circular Number **01/2019** (Rs. 58,000 -63,000). In addition to the above salary, Government cost of living will be paid.

**7. Technical Officer (PS 6) Category A – (Full Time)**

**Qualification and Experience**

- i. A Successfully completed Bachelor's Degree in relevant field which is recognized by the University Grant Commission (UGC)

**Or**

A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field

**Or**

An Associate membership / A similar professional qualification obtained from a recognized professional institution in the relevant field

**Or**

Having obtained certificate of proficiency not below than the NVQ Level 7, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

**And**

At least 01 years of experience in the required area of specialization

- ii. Having obtained certificate of proficiency not below than the NVQ Level 6, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

**And**

At least 06 years of experience in the required area of specialization

- iii. Having obtained certificate of proficiency not below than the NVQ Level 5, issued by a Technical / Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical field.

**And**

At least 11 years of experience in the required area of specialization

- iv. In Addition to the above i and ii ,
- 1) Experience in foreign funded infra-structure development projects in the similar activities,
  - 2) IT literacy,
  - 3) Membership in a relevant professional body will be an added advantage.

Monthly Salary will be in accordance with level **PS 6 Category A** of the Management Service Circular Number **01/2019** (Rs. 58,000 -63,000). In addition to the above salary, Government cost of living will be paid.

## **GENERAL CONDITIONS**

- (I) Age should be below 64 years of age as at 29<sup>th</sup> April 2019
- (II) EPF contribution of the Employee will be 8% EPF; contribution of the Employer will be 12% and ETF 3% of the monthly salary.
- (III) Terms of Employment: All appointments will be on contract basis for one year term initially with facility for service extension on contract basis annually depending on the duration of the project, necessity of the post and satisfactory performance.



The officers who are serving in the public sector or state organizations should send their applications through their respective Heads of Institution and interested persons are requested to forward their Curriculum Vitae with copies of relevant educational qualifications and experience certificates to the **Secretary, Home Affairs Division, Ministry of Internal & Home Affairs and Provincial Council & Local Government, Independent Square, Colombo 07** on or before 29<sup>th</sup> April 2019 by registered post. Name of the project and the post should be written on the top left hand corner of the envelope. The late applications will be rejected.



**Secretary**  
**Ministry of Internal & Home Affairs and**  
**Provincial Council & Local Government**

Date:- 2019/04/11