

Message from the President



Maithripala Sirisena

H.E. the President of the Democratic Socialist Republic of Sri Lanka

It is with great pleasure that I issue this message for the Annual Performance Report & Accounts - 2017 of the Ministry of Home Affairs. Ministry of Home Affairs is a unique Ministry which has been entrusted with a number of critical and highly responsible subject areas. The Ministry which is comprised of a well-established administrative structure and a broad network of officials provides an extensive contribution towards the district divisional and rural development functions. Similarly, the Ministry is also instrumental in bringing the Government development processes right down to the grass root level.

The contribution and dedication of the public officers are essential in transforming the concept of good governance of the Government into a reality. The Ministry of Home Affairs which executes the state mechanism right through to the rural level is expected to be more accountable and transparent in providing necessary services to the citizens and in fulfilling the development process of the country.

A large number of public related issues which have been left unnoticed and unattended over a number of years has led to the loss of confidence amongst the people in public service of this country and above all is a greater obstacle to the efforts made to make the public service more efficient. "Nila Mehewara" the President's People Service introduced as a remedial measure to this problem is also implemented by this Ministry of Home Affairs. It is apposite to note that "Nila Mehewara" programme which is implemented by the Ministry of Home Affairs in collaboration with the other Ministries and all the public institutions has been a major success.

As such, the Progress and Development Programmes of such Ministry is more like a mirror which reflects as to how the overall development process of the country manifested itself over a period of one year. And I take this opportunity to extend my best wishes for the strength and the courage of everyone to continue the development process of the previous year in the year to come.

Message from the Prime Minister



Ranil Wickramasinghe

Hon. Prime Minister of the Democratic Socialist Republic of Sri Lanka

Ministry of Home Affairs is a Ministry with greater responsibility to implement the policies and the decisions of the Government. Administrative matters of district secretariats and divisional secretariats of every district are carried out by the Ministry of Home Affairs. Accordingly, in addition to the direct projects and programmes implemented by the Ministry, the responsibility in dealing with all the line Ministries and in fulfilling the functions of such other Ministries is assigned on the Ministry of Home Affairs.

Therefore, the Ministry of Home Affairs is one of the most specific Ministries of the country. Similarly the responsibility of conveying the new policies of the Government to the people at the rural level in line with the needs of the twenty first century and implementing the district and divisional administration efficiently and effectively with the application of novel technological mechanisms is also entrusted on this Ministry.

While regularizing the administration of district and divisional secretariats which is considered to be the district and divisional center of the Government administration, the effort made by the Hon. Wajira Abeywardhane, the Minister of Home Affairs, J.C. Alawathuwala, Deputy Minister of Home Affairs and Mr. S.T. Kodikara, Secretary to the Ministry of Home Affairs together with the overall Ministry staff in transforming the services of the Grama Niladhari who is the closest public servant of the people is commendable.

The policy of the Government was to confer an efficient and transparent public service on the general public. In order to discharge this bounden duty more effectively, I consider it an essential need to reflect on the progress of the year and submit it in the form of a report. It will only facilitate the continuation of the respective functions in more effective and efficient manner into a successful coming year.

Message of Minister



Wajira Abeywardena

Hon. Minister of Home Affairs

Ministry of Home Affairs is the Ministry which provides the highest contribution in district, divisional and rural administration and the development initiative of this country. Similarly, while implementing the government policies more efficiently and effectively and the responsibility of conveying benefits of such processes to the rural levels has been conferred upon this Ministry.

For the purpose of achieving this objective, 25 district secretariats, 332 divisional secretariats, 14,022 Grama Niladhari divisions and 17,000 Economic Development Officers have joined hands under the Ministry of Home Affairs. In addition to that, conducting of all Divisional and District Coordinating Committees is also carried out by the Ministry of Home Affairs.

While all registration requirements from birth to the death of the citizen are being taken care of by the Registrar General's Department, the legitimacy with respect to land ownership of the whole county is granted by the Ministry of Home Affairs.

Main responsibility with respect to new constitutional amendments and the formulation of practical strategies on the implementation of district and divisional administration more efficiently and effectively is also assigned on the Ministry of Home Affairs.

Under the order of His Excellency Maithripala Sirisena, the President and under the direction of Hon. Ranil Wickremasinghe, the Prime Minister, "Nila Mehewara" President's People Service, National Programme is currently in progress.

All Ministries, Government Departments and other public institutions as well as the private sector of this country are making their contribution towards this programme and as of now, the programme has been successfully completed in Polonnaruwa, Galle and Vavuniya districts respectively. Upon completion of Nila Mehewara divisional/regional programmes in the districts of Mullaitivu, Kilinochchi and Mannar the closing ceremonies for these districts are expected to conclude shortly.

Nila Mehewara Divisional programme were held in 30 divisional secretariats in Kurunegala district and as a whole 73 regional Nila Mehewara programme were held. As announced by His Excellency the president Maithripala Sirisena and with the directions of honorable prime minister Ranil Wickramasinghe Nila Mehewara divisional programmes are planned to be started recently in Jaffna district. It is with great pleasure to inform that this programme has been successful in providing solutions to hundreds and thousands of people's problems that have been left unnoticed and unattended for over three decades.

For the purpose of implementing the public administrative functions more efficiently, new projects such as construction of district administrative buildings in place of old office buildings, construction of new buildings for divisional secretariats, establishment of "Nila Sewana" field offices for Grama Niladharies and field officers and provision of latest technological devices to Grama Niladharies and Development Officers are being implemented by this Ministry.

And let me submit Annual Performance Report & Accounts for the year 2017 of the Ministry of Home Affairs which holds responsibility for the execution of number of such specific functions. A brief account of what has been achieved in respect of the services and the projects implemented by this Ministry, has been included in this report.

I like to mention very happily about the dedication of all the staff in completing all the responsibilities and the leadership given in every disaster situation including the secretary of our ministry Mr. S.T. Kodikara.

Message of Deputy Minister



J.C. Alawathuwala
Hon. Deputy Minister of Home Affairs

It has been a special occasion to submit a progress report on the projects and programmes implemented by this Ministry intended to provide a unique service for the betterment of the nation through the establishment of an optimum administration at both national and regional level.

Just as the Ministry has been entrusted the responsibility of implementing the public policies and projects right down to the people at rural level, instead of introducing it as the Progress and Development Programmes report of the Ministry, it is more appropriate to introduce it as the performance report of the entire public mechanism.

It is with great pleasure that I extend my fullest cooperation for the projects implemented by the Ministry under the leadership of Hon. Wajira Abeyawardhane, Minister of Home Affairs and under the guidance and instructions of the His Excellency Maithripala Sirisena, the President and Hon. Ranil Wickramasinghe, the Prime Minister.

I am of the view that in the path to achieve targets and objectives of the Government while making the public service more efficient, the preparation of a Progress and Development Programmes report of this nature based on the past experience is even more productive in achieving these objectives. It will not only facilitate the functions and activities of the coming year but will be instrumental in guiding the country and the nation towards a well-planned future.

And I extend my heartfelt gratitude and best wishes towards the Secretary and the entire staff of the Ministry together with the Heads of Departments and Establishments who dedicate themselves to make this task a reality.

Message of Secretary



S.T. Kodikara
Secretary
Ministry of Home Affairs

Directed by the vision, mission, objectives and the activities of the Ministry of Home Affairs and with the use of novel strategic planning techniques of the public service, we, the Ministry of Home Affairs are dedicated to establish a more sensitive and people friendly public service within the country.

The service extended by the Ministry in regularizing the activities of the Public Sector during the previous year is noteworthy. It is with pleasure and gratitude that I mention the exceptional contribution made by the Registrar General's Department, district secretariats, divisional secretariats and Grama Niladhari offices which are under the purview of the Ministry, in achieving this objective.

District secretariats and the divisional secretariats which are under the purview of this Ministry are dedicated towards providing a far-reaching public service. Action taken to make use of the novel Information Technology (IT) applications in providing more people-friendly service for fulfilling the aspirations of the people in line with the standards of the 21st Century is commendable.

With the invaluable experience we gathered on our way forward, we, as the Ministry of Home Affairs have extended our fullest cooperation and contribution towards the administrative structure of the country, good governance and the development as a whole through the fulfillment of efficient and effective public service.

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Vision

Providing the unique service for the betterment of the nation.

Mission

To ensure an excellent service through competent national and regional level administration with skilled human resources.

Objectives

- To establish a citizen friendly participatory development mechanism in the areas of district, regional and rural administration.
- To establish a collective approach to rural, regional and overall economic development.
- To establish and maintain public services closer to the people with more integrated approach.
- To strengthen the district, regional and rural administration through modern information technology relationship.
- To acquire quality human resources to ensure efficient and effective public service.

Strategies

- Guarantee the public responsibility and satisfaction through simple structures and re-evaluation in District Secretariats and Divisional Secretariats.
- Bring all District Secretariats, Divisional Secretariats Grama Niladhari offices and the Registrar General's Department under one roof.
- Improve office systems closer and responsive to clients.
- Empower and motivate employees all District Secretariats and Divisional Secretariats in health promotional environment and attractive payment procedure.

Key Performance Indicators (KPI)

- Percentage of fulfilling the human resource requirements.
- Number of annual training hours spent for the training of the relevant group of officers.
- Percentage of providing solutions for public complaints/ requests relevant to district/ divisional administration.
- Average time taken to issue documents such as birth marriage/ death certificates.

Main Functions

1. Organize, follow-up and evaluation of the functions of Ministry of Home Affairs, Registrar General's Department, District and Divisional Secretariat.
2. Organizing public events.
3. Determination of the limitations of State Rural Development Centers.
4. Establish State Rural Development Boards.
5. Establishment of District Coordination Board.
6. Perform activities related to birth, marriage and death registration.
7. Perform duties of Registrar General's Department and all district and divisional secretariats.
8. Supervision of Registrar General's Department, the district offices, regional offices and Grama Niladhari offices

District Administration

- Management & supervision of human resources in district secretariats.
- Management of district secretariats.
- Resolution of issues in district secretariats.
- Organizing of national and public ceremonies.
- Affairs with regard to National Anthem & National Flag & determination of public holidays.
- Updating and keeping of Sri Lanka Republic Priority documents.
- **District Secretary / Government - Agents' Conference**

The District Secretaries' Conference is held with the intension of discussing and giving solutions to the common problems existing at district level and also to give opportunity to create awareness amongst the District Secretaries on the programmes initiated by other Ministries/Departments/Institutions. Six (06) District Secretaries' Conferences were successfully held within the year 2016.



• Independence Day Celebrations

Under the theme of "Ekama Deyak Maha Balayyak" (One Nation and a Great Power) the 69th Independence Day Celebration were held in a dignified manner under the precedence of His Excellency the President on 04.02.2017 at the Galle Face ground, during morning hours of the day.



Divisional Administration

Main Functions

- Coordinating and providing necessary guidance for the activities of Divisional Secretaries.
- Appointments and transfers of Divisional Secretaries and Assistant Divisional Secretaries.
- Coordination of building construction activities in Divisional Secretariats.
- Supervision of Divisional Secretariats.
- Introduction of better management systems for the staff of divisional secretariats and the amendment of existing systems and procedures.
- Holding management competitions amongst divisional secretariats.
- Coordination of activities carried out by other Ministries through divisional secretariats.
- Taking steps to upgrade performance of divisional administration.

Grama Niladhari Administration

According to the government policy in order to ensure a rural administration, Grama Niladhari Division operates the entire administration of performing duties in the 14022 Grama Niladhari Divisions at 332 Divisional Secretariats.

Main Functions of Grama Niladhari Division

- Activities related to recruitment of new Grama Niladhari.
- Giving promotion to Grama Niladhari.
- Appointing rural administrative officers
- Implementation of citizen charter of Grama Niladhari.
- Activities related to Efficiency Bar Examination
- Activities related to discipline of Grama Niladhari.
- Activities related to complaints against to Grama Niladhari.

Grama Niladhari Administration

- Providing services to Grama Niladhari.
- Activities related transferring the Grama Niladhari.
- Activities related to retirement of the Grama Niladhari.
- Employing Grama Niladhari on contract basis.

| | Province | No. of District Secretariats | No. of Divisional Secretariats | Number of G.N Divisions |
|--------------|------------------------|------------------------------|--------------------------------|-------------------------|
| 01 | Central Province | 03 | 36 | 2224 |
| 02 | Eastern Province | 03 | 46 | 1079 |
| 03 | Northern Province | 05 | 34 | 921 |
| 04 | North Central Province | 02 | 29 | 989 |
| 05 | North Western Province | 02 | 46 | 2158 |
| 06 | Sabaragamuwa Province | 02 | 28 | 1148 |
| 07 | Southern Province | 03 | 47 | 2122 |
| 08 | Western Province | 03 | 40 | 2495 |
| 09 | Uva Province | 02 | 26 | 886 |
| TOTAL | | 25 | 332 | 14022 |

Development Division

- Management of matters related to construction of buildings in district and divisional secretariats.
- Monitoring of project reports, guiding, implementation and follow up activities.
- Progress review and conducting follow up activities according to the Annual Development Action Plan.
- Procurement management related to building constructions.
- Implementation of public investment programs related to capital projects.



Laying foundation stone for District Secretariat office Pollonnaruwa



Opening ceremony of Hipankanda Road Development Project at Galle District

Main Functions of Development Officers under Ministry of Home Affairs

- Implementing, assisting, coordinating and progress reporting of National Programmes.
- Coordinating, surveying and progress reporting of Rural Level Development Projects.
- Gathering Rural Information and Identification of Development Needs.
- Coordinating and reporting of Rural Development Committee of the Division.
- Preparation, coordinating and progress reporting of Rural Development Plan.
- Implementing, assisting, coordinating and progress reporting of Physical Resources Development & Enterprise Development Projects.
- Implementing, assisting, coordinating and progress reporting of Human Resources Development.

Finance Division

The Finance Division of this Ministry can be introduced as one of the major divisions which will help strengthen the district, divisional and rural administration through efficient and productive financial activities with the application of novel technological tools.

The functions of the division include, proper maintenance of the accounting system of the institution, reporting of information related to decision making process and the applicable accounting and the preparation of relevant reports, updating and maintenance, receipts, performing of activities related to payments, preparation of estimates, implementation of a proper internal control methodology, assisting the Chief Accounting Officer, assigned activities associated with the accounting matters of the affiliated institutions and the activities related to accounting process of the institution namely, implementation of efficient and effective management system, providing financial instructions and directions, financial planning and budgeting, accounting and reporting, internal control, asset management, procurement management, giving project management instructions and performing inspection with regard to foreign funded projects, implementation of financial policies and regulations and assisting the Head of Institution with respect to financial responsibility and regarding the matters to be accountable to the Parliament, guiding the affiliated institutions for financial management, inspection and provision of instructions and training of financial management staff, in conformity with the Financial Regulations relevant to the specifically assigned scope and the related rules and provisions.

Internal Administration

Functions

- Conducting all establishment matters of the officers belonging to internal administrative structure of the Ministry of Home Affairs
- Creating and maintaining a physical environment which will enhance the quality aspects of the Ministry
- Reviewing, updating and maintaining of division staff and bringing employee welfare up to a higher level
- Supply and maintenance of security and sanitation facilities in continuous and productive manner
- Administration of maintenance activities and repair activities of the buildings where the Ministry is established and maintaining and developing of service facilities such as transport, electricity, water supply and telecommunication
- Identification of foreign and local training opportunities related to human resource development and directing officers to such training programmes
- Repairing, maintaining, purchasing and disposing of Ministry vehicles
- Establishing and maintaining a higher coordination amongst internal and external institutions
- Making office methods more efficient and methodical by using Information Technology
- Networking of divisional and district offices and managing of data storages
- Maintaining the booking system of circuit bungalow of ministry of Home Affairs and the relevant institutional activities
- The provision of circuit bungalow of ministry of Home Affairs to government servants and the activities in relation to circuit bungalow management

Internal Administration

• Circuit Bungalows

| | | | |
|----|---------------------|----|-----------------|
| 1 | Galle (Bataganvila) | 17 | Monaragala |
| 2 | Kandy | 18 | Ampara |
| 3 | Mathara | 19 | Mulaitivu |
| 4 | Hambanthota | 20 | Chillaw |
| 5 | Katharagama | 21 | Arugambe |
| 6 | Badulla | 22 | Madu |
| 7 | Nuwaraeliya | 23 | Trincomalee |
| 8 | Anuradhapura | 24 | Trincomalee New |
| 9 | Polonnaruwa | 25 | Mannar |
| 10 | Polonnaruwa New | 26 | Thawalama |
| 11 | Kurunegala | 27 | Rathnapura |
| 12 | Puttlam | 28 | Deniyaya |
| 13 | Jaffna | 29 | Wakare |



Galle Circuit Bungalow



Anuradhapura Circuit Bungalow

Internal Audit Division

Internal Audit Division of the Ministry of Home Affairs is responsible for the audit functions of the Ministry of Home Affairs, Registrar General's Department, District Secretariats and the Divisional Secretariats. Accordingly, strengthening of the internal administration in order to report to the Secretary whether the activities of the Ministry and institutions under its purview, are carried out as planned and in accordance with the financial rules and regulations and in a way that the people would be benefited from such activities and taking action to minimize the internal issues and occurrences that are referred to the Committee on Public Accounts are carried out by the Internal Audit Division.

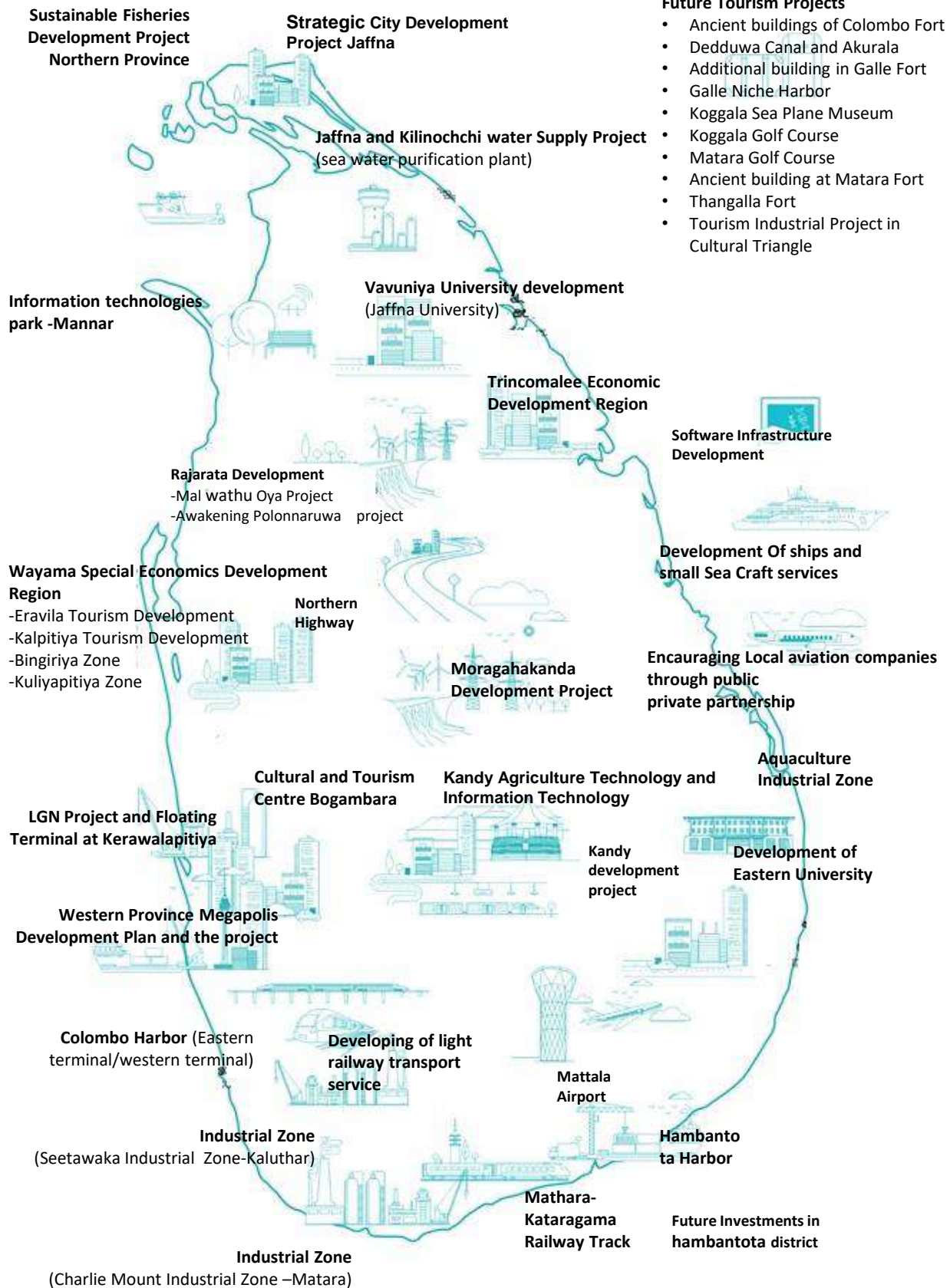
Implementation of internal audit functions efficiently and effectively through issuance of internal audit reports, audit management committee reports and internal advisory notices, are carried out by the Internal Audit Division of the Ministry.

Since the status reporting on the internal control is done via audit investigations, necessary assistance is provided by the Internal Audit Division for pre-identification and avoidance of the reasons for errors to take place.

Investigation Division

- Management of public complaints.
- Management of district, divisional and Grama Niladhari administration investigation affairs.
- Introduction of novel mechanisms to identify and prevent frauds, corruptions and malpractices.
- Management of activities related to disciplinary investigations.

District Development Projects



Colombo District

| Description | Quantity |
|---|-----------|
| District | Colombo |
| Province | Western |
| Total Land Area in square kilometers | 669 |
| Total population | 2,375,000 |
| Female Population | 1,178,864 |
| Male Population | 1,196,136 |
| Number of voters | 1,823,545 |
| Number of polling centers | 1063 |
| Number of Electorates | 15 |
| Number of divisional secretariat divisions | 13 |
| Number of Grama Niladhari divisions | 557 |
| Number of villages | 1015 |
| Number of municipal councils | 5 |
| Number of urban councils | 5 |
| Number of Pradeshiya Sabhas | 3 |
| Number of Members of parliament | 19 |
| Number of Provincial Councils Members | 43 |
| Number of families | 572,350 |
| Number of housing units | 569,206 |
| Number of Land Registrar offices | 5 |
| Marriage, Birth and Death Registrars | 22 |
| Marriage (Additional) Registrars | 69 |
| Birth and Death Medical Registrars | 13 |
| Birth and Death Registrars | 10 |
| Muslim Marriage Registrars | 18 |
| Government Schools | 37 |
| Provincial Schools | 368 |
| Government Hospitals | 14 |
| Provincial Hospitals | 15 |
| Number of district secretariat employees | 116 |
| Number of divisional secretariat employees | 2010 |
| Number of Nila Sewana offices being constructed | 4 |



Laying foundation stone for new Divisional Secretariat building Homagama (Rs.287Mn)



The office premises of ministry of Home Affairs is under progressive construction utilizing the allocation amounting to Rs.3461Mn. It is proposed to complete this project by 2018 January

Gampaha District

| Description | Quantity |
|---|-----------|
| District | Gampaha |
| Province | Western |
| Total Land Area in square kilometers | 1386.7 |
| Total population | 2,372,000 |
| Female Population | 1,222,559 |
| Male Population | 1,149,441 |
| Number of voters | 1,724,309 |
| Number of polling centers | 1169 |
| Number of Electorates | 13 |
| Number of divisional secretariat divisions | 13 |
| Number of Grama Niladhari divisions | 1177 |
| Number of villages | 1774 |
| Number of municipal councils | 2 |
| Number of urban councils | 5 |
| Number of Pradeshiya Sabhas | 12 |
| Number of Members of parliament | 18 |
| Number of Provincial Councils Members | 40 |
| Number of families | 604,009 |
| Number of housing units | 598,674 |
| Number of Land Registrar offices | 3 |
| Marriage, Birth and Death Registrars | 45 |
| Marriage (Additional) Registrars | 48 |
| Birth and Death Medical Registrars | 3 |
| Birth and Death Registrars | 2 |
| Muslim Marriage Registrars | 9 |
| Government Schools | 17 |
| Provincial Schools | 519 |
| Government Hospitals | 3 |
| Provincial Hospitals | 16 |
| Number of district secretariat employees | 111 |
| Number of divisional secretariat employees | 2449 |
| Number of Nila Sewana offices being constructed | 2 |



Opening ceremony Divisional Secretariat building Attanagalla (Rs.50 Mn)



Laying foundation stone for new Divisional Secretariat building Ja Ela (Rs. 198 Mn)

Kalutara District

| Description | Quantity |
|---|-----------|
| District | Kaluthara |
| Province | Western |
| Total Land Area in square kilometers | 1,598 |
| Total population | 1,271,325 |
| Female Population | 656,148 |
| Male Population | 615,177 |
| Number of voters | 941,742 |
| Number of polling centers | 633 |
| Number of Electorates | 540 |
| Number of divisional secretariat divisions | 14 |
| Number of Grama Niladhari divisions | 762 |
| Number of villages | 2,514 |
| Number of municipal councils | 0 |
| Number of urban councils | 4 |
| Number of Pradeshiya Sabhas | 13 |
| Number of Members of parliament | 10 |
| Number of Provincial Councils Members | 22 |
| Number of families | 305,737 |
| Number of housing units | 302,371 |
| Number of Land Registrar offices | 4 |
| Marriage, Birth and Death Registrars | 28 |
| Marriage (Additional) Registrars | 18 |
| Birth and Death Medical Registrars | 5 |
| Birth and Death Registrars | 0 |
| Muslim Marriage Registrars | 13 |
| Government Schools | 18 |
| Provincial Schools | 401 |
| Government Hospitals | 4 |
| Provincial Hospitals | 16 |
| Number of district secretariat employees | 126 |
| Number of divisional secretariat employees | 2,103 |
| Number of Nila Sewana offices being constructed | 40 |



Laying foundation stone for new District Secretariat building Kalutara (Rs.110Mn)



Laying foundation stone for new Divisional Secretariat building Panadura (Rs.172Mn)



Opening ceremony Divisional Secretariat Bandaragama (Rs.86.5Mn)

Kandy District

| Description | Quantity |
|---|-----------|
| District | Kandy |
| Province | Central |
| Total Land Area in square kilometers | 1940 |
| Total population | 1,451,836 |
| Female Population | 759,591 |
| Male Population | 692,245 |
| Number of voters | 1,097,342 |
| Number of polling centers | 825 |
| Number of Electorates | 13 |
| Number of divisional secretariat divisions | 20 |
| Number of Grama Niladhari divisions | 1,188 |
| Number of villages | 2,588 |
| Number of municipal councils | 1 |
| Number of urban councils | 4 |
| Number of Pradeshiya Sabhas | 17 |
| Number of Members of parliament | 12 |
| Number of Provincial Councils Members | 29 |
| Number of families | 348,019 |
| Number of housing units | 342,911 |
| Number of Land Registrar offices | 2 |
| Marriage, Birth and Death Registrars | 56 |
| Marriage (Additional) Registrars | 53 |
| Birth and Death Medical Registrars | 5 |
| Birth and Death Registrars | 5 |
| Muslim Marriage Registrars | 40 |
| Government Schools | 35 |
| Provincial Schools | 615 |
| Government Hospitals | 3 |
| Provincial Hospitals | 49 |
| Number of district secretariat employees | 354 |
| Number of divisional secretariat employees | 6124 |
| Number of Nila Sewana offices being constructed | 29 |



Opening ceremony Divisional Secretariat building Minipe (Rs. 39Mn)

Matale District

| Description | Quantity |
|---|----------|
| District | Matale |
| Province | Central |
| Total Land Area in square kilometers | 1993 |
| Total population | 508,000 |
| Female Population | 263,000 |
| Male Population | 245,000 |
| Number of voters | 395,786 |
| Number of polling centers | 324 |
| Number of Electorates | 4 |
| Number of divisional secretariat divisions | 11 |
| Number of Grama Niladhari divisions | 545 |
| Number of villages | 1483 |
| Number of municipal councils | 2 |
| Number of urban councils | 0 |
| Number of Pradeshiya Sabhas | 11 |
| Number of Members of parliament | 5 |
| Number of Provincial Councils Members | 11 |
| Number of families | 141,500 |
| Number of housing units | 139,800 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 23 |
| Marriage (Additional) Registrars | 2 |
| Birth and Death Medical Registrars | 0 |
| Birth and Death Registrars | 1 |
| Muslim Marriage Registrars | 8 |
| Government Schools | 12 |
| Provincial Schools | 311 |
| Government Hospitals | 0 |
| Provincial Hospitals | 20 |
| Number of district secretariat employees | 93 |
| Number of divisional secretariat employees | 1,530 |
| Number of Nila Sewana offices being constructed | 0 |



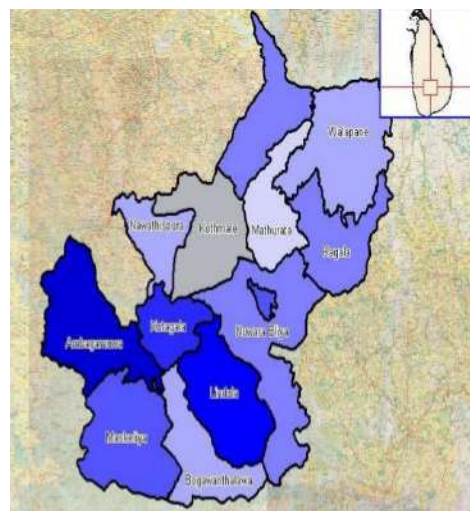
Opening ceremony Divisional Secretariat building Matale (Rs.45Mn)



Laying foundation stone for new District Secretariat administration complex Matale (Rs. 550Mn)

Nuwaraeliya District

| Description | Quantity |
|---|-------------|
| District | Nuwaraeliya |
| Province | Central |
| Total Land Area in square kilometers | 1,740 |
| Total population | 756,000 |
| Female Population | 394,000 |
| Male Population | 362,000 |
| Number of voters | 562,025 |
| Number of polling centers | 485 |
| Number of Electorates | 4 |
| Number of divisional secretariat divisions | 5 |
| Number of Grama Niladhari divisions | 491 |
| Number of villages | 1,199 |
| Number of municipal councils | 1 |
| Number of urban councils | 2 |
| Number of Pradeshiya Sabhas | 9 |
| Number of Members of parliament | 8 |
| Number of Provincial Councils Members | 17 |
| Number of families | 181,182 |
| Number of housing units | 178,440 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 30 |
| Marriage (Additional) Registrars | 5 |
| Birth and Death Medical Registrars | 3 |
| Birth and Death Registrars | 2 |
| Muslim Marriage Registrars | 6 |
| Government Schools | 7 |
| Provincial Schools | 541 |
| Government Hospitals | 1 |
| Provincial Hospitals | 48 |
| Number of district secretariat employees | 244 |
| Number of divisional secretariat employees | 2,132 |
| Number of Nila Sewana offices being constructed | 20 |



meeting of Government officers in Nuwaraeliya



Nuwaraeliya circuit bungalow

Matara District

| Description | Quantity |
|---|----------|
| District | Matara |
| Province | Southern |
| Total Land Area in square kilometers | 1282.5 |
| Total population | 851,337 |
| Female Population | 443,574 |
| Male Population | 407,763 |
| Number of voters | 644,800 |
| Number of polling centers | 444 |
| Number of Electorates | 7 |
| Number of divisional secretariat divisions | 16 |
| Number of Grama Niladhari divisions | 650 |
| Number of villages | 1,658 |
| Number of municipal councils | 1 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 15 |
| Number of Members of parliament | 10 |
| Number of Provincial Councils Members | 17 |
| Number of families | 206,790 |
| Number of housing units | 205,153 |
| Number of Land Registrar offices | 2 |
| Marriage, Birth and Death Registrars | 42 |
| Marriage (Additional) Registrars | 2 |
| Birth and Death Medical Registrars | 1 |
| Birth and Death Registrars | 1 |
| Muslim Marriage Registrars | 6 |
| Government Schools | 22 |
| Provincial Schools | 341 |
| Government Hospitals | 1 |
| Provincial Hospitals | 16 |
| Number of district secretariat employees | 407 |
| Number of divisional secretariat employees | 4,500 |
| Number of Nila Sewana offices being constructed | 11 |



Opening ceremony of new Divisional Secretariat building Mulatiyana (Rs. 50Mn)



Laying foundation stone for new Divisional Secretariat building Thihagoda (Rs.100Mn)



Laying foundation stone for new Divisional Secretariat building Malimbada (Rs. 40Mn)

Hambanthota District

| Description | Quantity |
|---|-------------|
| District | Hambanthota |
| Province | Southern |
| Total Land Area in square kilometers | 2625.5 |
| Total population | 628,000 |
| Female Population | 319,460 |
| Male Population | 308,540 |
| Number of voters | 479,498 |
| Number of polling centers | 413 |
| Number of Electorates | 4 |
| Number of divisional secretariat divisions | 12 |
| Number of Grama Niladhari divisions | 576 |
| Number of villages | 1012 |
| Number of municipal councils | 1 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 10 |
| Number of Members of parliament | 7 |
| Number of Provincial Councils Members | 11 |
| Number of families | 191,457 |
| Number of housing units | 176,688 |
| Number of Land Registrar offices | 2 |
| Marriage, Birth and Death Registrars | 29 |
| Marriage (Additional) Registrars | 3 |
| Birth and Death Medical Registrars | 2 |
| Birth and Death Registrars | 0 |
| Muslim Marriage Registrars | 5 |
| Government Schools | 16 |
| Provincial Schools | 303 |
| Government Hospitals | 1 |
| Provincial Hospitals | 33 |
| Number of district secretariat employees | 90 |
| Number of divisional secretariat employees | 1087 |
| Number of Nila Sewana offices being constructed | 10 |



Opening ceremony of new Divisional Secretariat building Weerakatiya (Rs. 45.3 Mn)



Laying foundation stone for new Divisional Secretariat building Okewela (Rs.78 Mn)



Opening ceremony of new Divisional Secretariat building Katuwana (Rs. 77 Mn)

Jaffna District

| Description | Quantity |
|---|----------|
| District | Jaffna |
| Province | Northern |
| Total Land Area in square kilometers | 1012 |
| Total population | 624,179 |
| Female Population | 323,874 |
| Male Population | 300,305 |
| Number of voters | 468,476 |
| Number of polling centers | 526 |
| Number of Electorates | 10 |
| Number of divisional secretariat divisions | 15 |
| Number of Grama Niladhari divisions | 435 |
| Number of villages | 1453 |
| Number of municipal councils | 1 |
| Number of urban councils | 3 |
| Number of Pradeshiya Sabhas | 13 |
| Number of Members of parliament | 7 |
| Number of Provincial Councils Members | 19 |
| Number of families | 194,667 |
| Number of housing units | 134,676 |
| Number of Land Registrar offices | 2 |
| Marriage, Birth and Death Registrars | 29 |
| Marriage (Additional) Registrars | 9 |
| Birth and Death Medical Registrars | 2 |
| Birth and Death Registrars | 2 |
| Muslim Marriage Registrars | 1 |
| Government Schools | 7 |
| Provincial Schools | 446 |
| Government Hospitals | 1 |
| Provincial Hospitals | 44 |
| Number of district secretariat employees | 163 |
| Number of divisional secretariat employees | 1666 |
| Number of Nila Sewana offices being constructed | 39 |



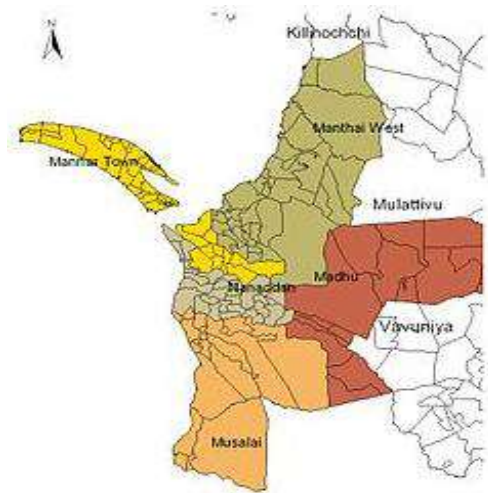
Opening ceremony of new District Secretariat building Jaffna (Rs. 85 Mn)



It was stated by His Excellency the President at the Nila Mehewara closing ceremony for Vavuniya district held on 21 October 2017 that the Nila Mehewara President's People Service programme for the year 2018 would be held in Jaffna district.

Mannar District

| Description | Quantity |
|---|----------|
| District | Mannar |
| Province | Northern |
| Total Land Area in square kilometers | 2,002.07 |
| Total population | 163,053 |
| Female Population | 82,189 |
| Male Population | 80,864 |
| Number of voters | 86,094 |
| Number of polling centers | 75 |
| Number of Electorates | 1 |
| Number of divisional secretariat divisions | 5 |
| Number of Grama Niladhari divisions | 153 |
| Number of villages | 616 |
| Number of municipal councils | 0 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 4 |
| Number of Members of parliament | 6 |
| Number of Provincial Councils Members | 6 |
| Number of families | 46,726 |
| Number of housing units | 27,815 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 10 |
| Marriage (Additional) Registrars | 0 |
| Birth and Death Medical Registrars | 1 |
| Birth and Death Registrars | 1 |
| Muslim Marriage Registrars | 8 |
| Government Schools | 5 |
| Provincial Schools | 139 |
| Government Hospitals | 0 |
| Provincial Hospitals | 19 |
| Number of district secretariat employees | 88 |
| Number of divisional secretariat employees | 366 |
| Number of Nila Sewana offices being constructed | 9 |



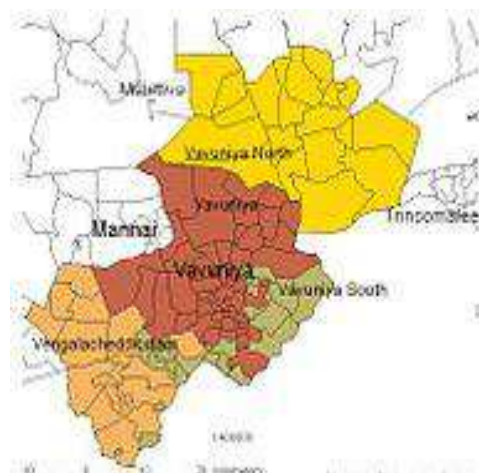
Opening ceremony of new District Secretariat building Mannar (Rs. 42.35 Mn)



"Nila Mehewara" - Mannar

Vavuniya District

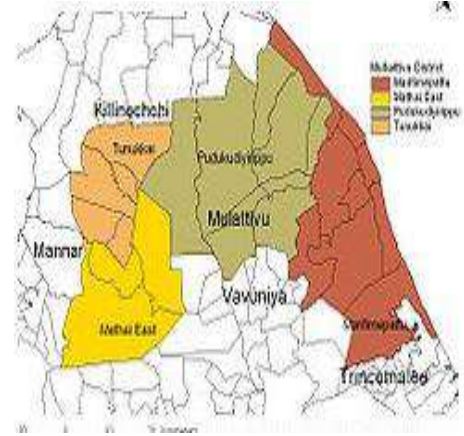
| Description | Quantity |
|---|----------|
| District | Vavuniya |
| Province | Northern |
| Total Land Area in square kilometers | 2004.49 |
| Total population | 178,752 |
| Female Population | 92,438 |
| Male Population | 86,314 |
| Number of voters | 112,573 |
| Number of polling centers | 134 |
| Number of Electorates | 1 |
| Number of divisional secretariat divisions | 4 |
| Number of Grama Niladhari divisions | 102 |
| Number of villages | 505 |
| Number of municipal councils | 0 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 4 |
| Number of Members of parliament | 6 |
| Number of Provincial Councils Members | 7 |
| Number of families | 51,666 |
| Number of housing units | 43,851 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 11 |
| Marriage (Additional) Registrars | 1 |
| Birth and Death Medical Registrars | 1 |
| Birth and Death Registrars | 11 |
| Muslim Marriage Registrars | 3 |
| Government Schools | 5 |
| Provincial Schools | 199 |
| Government Hospitals | 0 |
| Provincial Hospitals | 14 |
| Number of district secretariat employees | 129 |
| Number of divisional secretariat employees | 439 |
| Number of Nila Sewana offices being constructed | 4 |



Closing Ceremony of "Nila Mehewara "

Mullaitivu District

| Description | Quantity |
|---|------------|
| District | Mullaitivu |
| Province | Northern |
| Total Land Area in square kilometers | 2,516.90 |
| Total population | 135,295 |
| Female Population | 69,168 |
| Male Population | 66,127 |
| Number of voters | 72961 |
| Number of polling centers | 134 |
| Number of Electorates | 1 |
| Number of divisional secretariat divisions | 6 |
| Number of Grama Niladhari divisions | 136 |
| Number of villages | 632 |
| Number of municipal councils | 0 |
| Number of urban councils | 0 |
| Number of Pradeshiya Sabhas | 4 |
| Number of Members of parliament | 6 |
| Number of Provincial Councils Members | 5 |
| Number of families | 43,155 |
| Number of housing units | 24,245 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 12 |
| Marriage (Additional) Registrars | 4 |
| Birth and Death Medical Registrars | 0 |
| Birth and Death Registrars | 0 |
| Muslim Marriage Registrars | 1 |
| Government Schools | 3 |
| Provincial Schools | 125 |
| Government Hospitals | 0 |
| Provincial Hospitals | 15 |
| Number of district secretariat employees | 198 |
| Number of divisional secretariat employees | 676 |
| Number of Nila Sewana offices being constructed | 8 |



Opening ceremony of new District Secretariat Auditorium Mullaitivu (Rs. 21 Mn)



"Nila Mehewara" - Mullaitivu

Killinochchi District

| Description | Quantity |
|---|--------------|
| District | Killinochchi |
| Province | Northern |
| Total Land Area in square kilometers | 1348.19 |
| Total population | 143,302 |
| Female Population | 69,574 |
| Male Population | 73,728 |
| Number of voters | 86,731 |
| Number of polling centers | 100 |
| Number of Electorates | 1 |
| Number of divisional secretariat divisions | 4 |
| Number of Grama Niladhari divisions | 95 |
| Number of villages | 354 |
| Number of municipal councils | 0 |
| Number of urban councils | 0 |
| Number of Pradeshiya Sabhas | 3 |
| Number of Members of parliament | 0 |
| Number of Provincial Councils Members | 4 |
| Number of families | 44,724 |
| Number of housing units | 25,609 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 8 |
| Marriage (Additional) Registrars | 0 |
| Birth and Death Medical Registrars | 0 |
| Birth and Death Registrars | 8 |
| Muslim Marriage Registrars | 0 |
| Government Schools | 2 |
| Provincial Schools | 102 |
| Government Hospitals | 0 |
| Provincial Hospitals | 12 |
| Number of district secretariat employees | 221 |
| Number of district secretariat employees | 678 |
| Number of Nila Sewana offices being constructed | 0 |



"Nila Mehewara" - Killinochchi

Batticaloa District

| Description | Quantity |
|---|------------|
| District | Batticaloa |
| Province | Eastern |
| Total Land Area in square kilometers | 2624.19 |
| Total population | 603,192 |
| Female Population | 306,679 |
| Male Population | 296,513 |
| Number of voters | 389,582 |
| Number of polling centers | 362 |
| Number of Electorates | 3 |
| Number of divisional secretariat divisions | 14 |
| Number of Grama Niladhari divisions | 345 |
| Number of villages | 1,036 |
| Number of municipal councils | 1 |
| Number of urban councils | 2 |
| Number of Pradeshiya Sabhas | 9 |
| Number of Members of parliament | 6 |
| Number of Provincial Councils Members | 11 |
| Number of families | 177,127 |
| Number of housing units | 159,641 |
| Number of Land Registrar offices | - |
| Marriage, Birth and Death Registrars | 19 |
| Marriage (Additional) Registrars | 2 |
| Birth and Death Medical Registrars | 1 |
| Birth and Death Registrars | 3 |
| Muslim Marriage Registrars | 18 |
| Government Schools | 10 |
| Provincial Schools | 349 |
| Government Hospitals | 1 |
| Provincial Hospitals | 36 |
| Number of district secretariat employees | 91 |
| Number of divisional secretariat employees | 868 |
| Number of Nila Sewana offices being constructed | 1 |



Laying foundation stone for new District Secretariat administration building Batticaloa (Rs. 805 Mn)



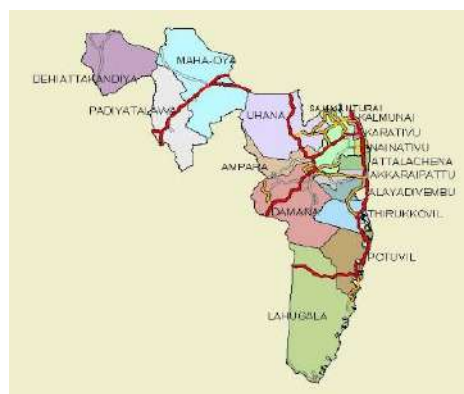
Laying foundation stone for new Divisional Secretariat building Manmunepathu Arayampathi (Rs. 27.8 Mn)



Laying foundation stone for new Divisional Secretariat building Vaunathiv - Manmunei West (Rs. 20 Mn)

Ampara District

| Description | Quantity |
|---|----------|
| District | Ampara |
| Province | Eastern |
| Total Land Area in square kilometers | 4415 |
| Total population | 691,000 |
| Female Population | 334,000 |
| Male Population | 357,000 |
| Number of voters | 493,684 |
| Number of polling centers | 512 |
| Number of Electorates | 4 |
| Number of divisional secretariat divisions | 20 |
| Number of Grama Niladhari divisions | 503 |
| Number of villages | 828 |
| Number of municipal councils | 2 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 17 |
| Number of Members of parliament | 8 |
| Number of Provincial Councils Members | 20 |
| Number of families | 177,180 |
| Number of housing units | 176,641 |
| Number of Land Registrar offices | 2 |
| Marriage, Birth and Death Registrars | 26 |
| Marriage (Additional) Registrars | 1 |
| Birth and Death Medical Registrars | 2 |
| Birth and Death Registrars | 14 |
| Muslim Marriage Registrars | 34 |
| Government Schools | 10 |
| Provincial Schools | 427 |
| Government Hospitals | 1 |
| Provincial Hospitals | 24 |
| Number of district secretariat employees | 380 |
| Number of divisional secretariat employees | 3177 |
| Number of Nila Sewana offices being constructed | 21 |



Opening ceremony of new Divisional Secretariat building Lahugala (Rs. 48.7 Mn)



Distributing official bags for Grama Niladhari officers in Ampara district

Trincomalee District

| Description | Quantity |
|---|-------------|
| District | Trincomalee |
| Province | Eastern |
| Total Land Area in square kilometers | 2727 |
| Total population | 440,780 |
| Female Population | 222,833 |
| Male Population | 217,885 |
| Number of voters | 264,371 |
| Number of polling centers | 294 |
| Number of Electorates | 3 |
| Number of divisional secretariat divisions | 11 |
| Number of Grama Niladhari divisions | 230 |
| Number of villages | 657 |
| Number of municipal councils | 0 |
| Number of urban councils | 2 |
| Number of Pradeshiya Sabhas | 11 |
| Number of Members of parliament | 4 |
| Number of Provincial Councils Members | 10 |
| Number of families | 122,344 |
| Number of housing units | 112,636 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 13 |
| Marriage (Additional) Registrars | 1 |
| Birth and Death Medical Registrars | 1 |
| Birth and Death Registrars | 7 |
| Muslim Marriage Registrars | 11 |
| Government Schools | 9 |
| Provincial Schools | 303 |
| Government Hospitals | 2 |
| Provincial Hospitals | 31 |
| Number of district secretariat employees | 63 |
| Number of divisional secretariat employees | 576 |
| Number of Nila Sewana offices being constructed | 25 |



Opening ceremony of new Divisional Secretariat building Gomarankadawala (Rs. 35 Mn)



Opening ceremony of new circuit bungalow Trincomalee

Kurunegala District

| Description | Quantity |
|---|---------------|
| District | Kurunegala |
| Province | North Western |
| Total Land Area in square kilometers | 4901 |
| Total population | 1,676,000 |
| Female Population | 871,170 |
| Male Population | 804,830 |
| Number of voters | 1,304,995 |
| Number of polling centers | 925 |
| Number of Electorates | 14 |
| Number of divisional secretariat divisions | 30 |
| Number of Grama Niladhari divisions | 1,610 |
| Number of villages | 4,432 |
| Number of municipal councils | 1 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 19 |
| Number of Members of parliament | 15 |
| Number of Provincial Councils Members | 38 |
| Number of families | 443,349 |
| Number of housing units | 440,517 |
| Number of Land Registrar offices | 3 |
| Marriage, Birth and Death Registrars | 67 |
| Marriage (Additional) Registrars | 8 |
| Birth and Death Medical Registrars | 3 |
| Birth and Death Registrars | 1 |
| Muslim Marriage Registrars | 27 |
| Government Schools | 28 |
| Provincial Schools | 862 |
| Government Hospitals | 4 |
| Provincial Hospitals | 42 |
| Number of district secretariat employees | 418 |
| Number of divisional secretariat employees | 13,395 |
| Number of Nila Sewana offices being constructed | 3 |



Opening ceremony of new Divisional Secretariat building Polpithigama (Rs. 25 Mn)



Laying foundation stone for new Divisional Secretariat building Mawathagama (Rs. 75 Mn)



"Nila Mehewara" - Kurunegala

Puttalam District

| Description | Quantity |
|---|---------------|
| District | Puttalam |
| Province | North Western |
| Total Land Area in square kilometers | 3072 |
| Total population | 813,827 |
| Female Population | 393,862 |
| Male Population | 419,965 |
| Number of voters | 587,683 |
| Number of polling centers | 453 |
| Number of Electorates | 5 |
| Number of divisional secretariat divisions | 16 |
| Number of Grama Niladhari divisions | 548 |
| Number of villages | 1,273 |
| Number of municipal councils | 0 |
| Number of urban councils | 2 |
| Number of Pradeshiya Sabhas | 10 |
| Number of Members of parliament | 9 |
| Number of Provincial Councils Members | 16 |
| Number of families | 216,477 |
| Number of housing units | 214,948 |
| Number of Land Registrar offices | 3 |
| Marriage, Birth and Death Registrars | 33 |
| Marriage (Additional) Registrars | 6 |
| Birth and Death Medical Registrars | 1 |
| Birth and Death Registrars | 2 |
| Muslim Marriage Registrars | 14 |
| Government Schools | 7 |
| Provincial Schools | 362 |
| Government Hospitals | 1 |
| Provincial Hospitals | 15 |
| Number of district secretariat employees | 94 |
| Number of divisional secretariat employees | 1064 |
| Number of Nila Sewana offices being constructed | 0 |



New Building opening ceremony of puttalam divisional secretariat

Anuradhapura District

| Description | Quantity |
|---|---------------|
| District | Anuradhapura |
| Province | North Central |
| Total Land Area in square kilometers | 7,179 |
| Total population | 917,748 |
| Female Population | 469,738 |
| Male Population | 448,010 |
| Number of voters | 672,161 |
| Number of polling centers | 634 |
| Number of Electorates | 7 |
| Number of divisional secretariat divisions | 22 |
| Number of Grama Niladhari divisions | 694 |
| Number of villages | 2,584 |
| Number of municipal councils | 1 |
| Number of urban councils | 0 |
| Number of Pradeshiya Sabhas | 18 |
| Number of Members of parliament | 9 |
| Number of Provincial Councils Members | - |
| Number of families | 244,035 |
| Number of housing units | 227,598 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 49 |
| Marriage (Additional) Registrars | 3 |
| Birth and Death Medical Registrars | 0 |
| Birth and Death Registrars | 0 |
| Muslim Marriage Registrars | 16 |
| Government Schools | 6 |
| Provincial Schools | 551 |
| Government Hospitals | 1 |
| Provincial Hospitals | 57 |
| Number of district secretariat employees | 105 |
| Number of divisional secretariat employees | 1959 |
| Number of Nila Sewana offices being constructed | 0 |



Opening ceremony of new Divisional Secretariat building Kahatagasdigiya (Rs. 26.81Mn)



Opening ceremony of new Divisional Secretariat building Nochchiyagama (Rs. 28.72 Mn)



Opening ceremony of Divisional Secretariat building Rajanganaya (Rs. 33.74 Mn)

Pollonnaruwa District

| Description | Quantity |
|---|---------------|
| District | Polonnaruwa |
| Province | North Central |
| Total Land Area in square kilometers | 3337.9 |
| Total population | 476,379 |
| Female Population | 243,151 |
| Male Population | 233,228 |
| Number of voters | 321,594 |
| Number of polling centers | 287 |
| Number of Electorates | 3 |
| Number of divisional secretariat divisions | 7 |
| Number of Grama Niladhari divisions | 295 |
| Number of villages | 655 |
| Number of municipal councils | 0 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 7 |
| Number of Members of parliament | 5 |
| Number of Provincial Councils Members | 0 |
| Number of families | 131,520 |
| Number of housing units | 124,422 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 10 |
| Marriage (Additional) Registrars | 0 |
| Birth and Death Medical Registrars | 0 |
| Birth and Death Registrars | 1 |
| Muslim Marriage Registrars | 2 |
| Government Schools | 4 |
| Provincial Schools | 247 |
| Government Hospitals | 1 |
| Provincial Hospitals | 18 |
| Number of district secretariat employees | 97 |
| Number of divisional secretariat employees | 724 |
| Number of Nila Sewana offices being constructed | 25 |



Opening ceremony of Divisional Secretariat Tamankaduwa (Rs. 28.5 Mn)



Opening ceremony of Divisional Secretariat Elahara (Rs. 107 Mn)

Badulla District

| Description | Quantity |
|---|----------|
| District | Badulla |
| Province | Uva |
| Total Land Area in square kilometers | 2,861 |
| Total population | 854,000 |
| Female Population | 443,500 |
| Male Population | 410,500 |
| Number of voters | 649,432 |
| Number of polling centers | 522 |
| Number of Electorates | 522 |
| Number of divisional secretariat divisions | 15 |
| Number of Grama Niladhari divisions | 567 |
| Number of villages | 1991 |
| Number of municipal councils | 2 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 15 |
| Number of Members of parliament | 8 |
| Number of Provincial Councils Members | 19 |
| Number of housing units | 211,178 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 34 |
| Marriage (Additional) Registrars | 6 |
| Birth and Death Medical Registrars | 3 |
| Birth and Death Registrars | 4 |
| Muslim Marriage Registrars | 8 |
| Government Schools | 27 |
| Provincial Schools | 574 |
| Government Hospitals | 2 |
| Provincial Hospitals | 53 |
| Number of district secretariat employees | 292 |
| Number of divisional secretariat employees | 2825 |
| Number of Nila Sewana offices being constructed | 0 |



Nine Arches Bridge



Bogoda Bridge



Laying foundation stone for new Divisional Secretariat building Haliela (Rs.115 Mn)

Monaragala District

| Description | Quantity |
|---|------------|
| District | Monaragala |
| Province | Uva |
| Total Land Area in square kilometers | 5659.3 |
| Total population | 484,679 |
| Female Population | 243,802 |
| Male Population | 240,877 |
| Number of voters | 360,368 |
| Number of polling centers | 352 |
| Number of Electorates | 3 |
| Number of divisional secretariat divisions | 11 |
| Number of Grama Niladhari divisions | 319 |
| Number of villages | 1,330 |
| Number of municipal councils | 0 |
| Number of urban councils | 0 |
| Number of Pradeshiya Sabhas | 10 |
| Number of Members of parliament | 5 |
| Number of Provincial Councils Members | 14 |
| Number of families | 149,215 |
| Number of housing units | 135,818 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 28 |
| Marriage (Additional) Registrars | 2 |
| Birth and Death Medical Registrars | 0 |
| Birth and Death Registrars | 0 |
| Muslim Marriage Registrars | 1 |
| Government Schools | 9 |
| Provincial Schools | 285 |
| Government Hospitals | 1 |
| Provincial Hospitals | 17 |
| Number of district secretariat employees | 290 |
| Number of divisional secretariat employees | 2257 |
| Number of Nila Sewana offices being constructed | 7 |



Opening ceremony of new Divisional Secretariat building Siyabalanda (Rs. 35.22Mn)



Opening ceremony of new Divisional Secretariat building Wellawaya (Rs. 34Mn)

Rathnapura District

| Description | Quantity |
|---|--------------|
| District | Rathnapura |
| Province | Sabaragamuwa |
| Total Land Area in square kilometers | 3275.4 |
| Total population | 1,140,000 |
| Female Population | 577,966 |
| Male Population | 562,034 |
| Number of voters | 852,473 |
| Number of polling centers | 626 |
| Number of Electorates | 8 |
| Number of divisional secretariat divisions | 17 |
| Number of Grama Niladhari divisions | 575 |
| Number of villages | 1941 |
| Number of municipal councils | 1 |
| Number of urban councils | 2 |
| Number of Pradeshiya Sabhas | 14 |
| Number of Members of parliament | 11 |
| Number of Provincial Councils Members | 27 |
| Number of families | 285,893 |
| Number of housing units | 284,282 |
| Number of Land Registrar offices | 2 |
| Marriage, Birth and Death Registrars | 57 |
| Marriage (Additional) Registrars | 4 |
| Birth and Death Medical Registrars | 2 |
| Birth and Death Registrars | 0 |
| Muslim Marriage Registrars | 3 |
| Government Schools | 14 |
| Provincial Schools | 587 |
| Government Hospitals | 1 |
| Provincial Hospitals | 38 |
| Number of district secretariat employees | 354 |
| Number of divisional secretariat employees | 3932 |
| Number of Nila Sewana offices being constructed | 11 |



Construction of Batugedara Demuwawatha bridge

Kegalle District

| Description | Quantity |
|---|--------------|
| District | Kegalle |
| Province | Sabaragamuwa |
| Total Land Area in square kilometers | 1693 |
| Total population | 869,000 |
| Female Population | 454,662 |
| Male Population | 414,338 |
| Number of voters | 669,570 |
| Number of polling centers | 573 |
| Number of Electorates | 9 |
| Number of divisional secretariat divisions | 11 |
| Number of Grama Niladhari divisions | 573 |
| Number of villages | 1677 |
| Number of municipal councils | 0 |
| Number of urban councils | 1 |
| Number of Pradeshiya Sabhas | 11 |
| Number of Members of parliament | 9 |
| Number of Provincial Councils Members | 19 |
| Number of families | 220,749 |
| Number of housing units | 219,404 |
| Number of Land Registrar offices | 1 |
| Marriage, Birth and Death Registrars | 26 |
| Marriage (Additional) Registrars | 5 |
| Birth and Death Medical Registrars | 1 |
| Birth and Death Registrars | 2 |
| Muslim Marriage Registrars | 16 |
| Government Schools | 14 |
| Provincial Schools | 516 |
| Government Hospitals | 1 |
| Provincial Hospitals | 11 |
| Number of district secretariat employees | 314 |
| Number of divisional secretariat employees | 2369 |
| Number of Nila Sewana offices being constructed | 24 |



Opening ceremony of Divisional Secretariat Ruwanwella (Rs. 25Mn)



Meeting of government officers in Kegalle

Registrar General's Department



The institution which was established in 1864, during its 153 years of satisfied history, with the intention of protecting and registering the civil rights of the General Public, provides a range of services to the General Public through registration of properties and the movables and the related documents in Sri Lanka, registration of births, deaths and the marriages which are the foremost domestic occurrences in the life of people, preservation of such documents and the issuance of the certified copies of such documents. The guidance and the instructions given by the Hon. Minister of Home Affairs and the Ministry are highly instrumental in achieving these functions.

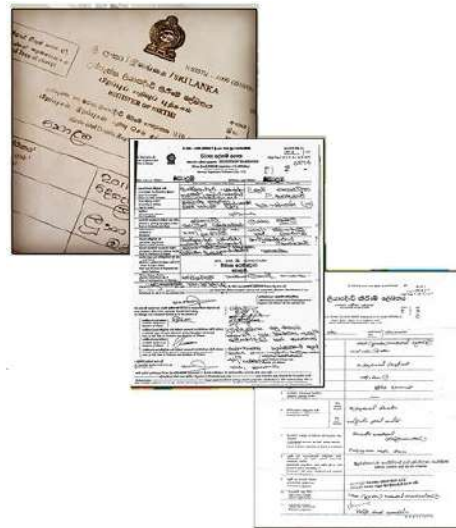
Although the registration of marriages and births, which are recognized as the civil rights of the general public, were being carried out by this Department since 1867, in 1992, with the intention of providing a more expeditious and convenient service to the General Public civil registration activities were decentralized handed over to divisional secretariat divisions. According, through the 332 divisional secretariats across the country with the use of latest technological application, these civil registration activities have been expedited and a special programme has been introduced with the aid of a scanning process to issue certified births and death certificates within few minutes.

Document registration and title registration activities are carried out by 45 Land District Registrar Offices situated across the island and under the Registration of Title Act No. 21 of 1998, title registration activities too have been assigned to this Department.

Seven (07) zonal offices have been established under the Department for the purpose of supervising the civil registration activities and fulfilling the statutory functions and thereby the Department provides a more convenient and people friendly service to the General Public.

Similarly, in most Land Registrar Offices, title registration activities are carried out within one day and the process have been further simplified by giving the opportunity for the people check the status whether the relevant title registration has been completed by entering the relevant details on homepage of the departmental website.

At the same time, under the Government policy of creating an Electronic Public Service to the people, the Department has also been able to provide a greater service to the General Public through its e-BMD, e-Population project and e-LR projects. Similarly, in order to provide necessary instruction for the General Public, facilities have been made available on the departmental website as well.



Registrar General's Department

| S/ N | District | Marriage, Birth and Death Registrars | Marriage Registrars | Birth and Death Medical Registrars | Birth and Death Registrars | Muslim Marriage Registrars |
|---------|--------------|---|------------------------|---|----------------------------------|----------------------------------|
| 1 | Colombo | 22 | 69 | 13 | 10 | 18 |
| 2 | Gampaha | 47 | 62 | 2 | 5 | 18 |
| 3 | Kaluthara | 44 | 21 | 5 | 0 | 24 |
| 4 | Kandy | 62 | 65 | 5 | 0 | 37 |
| 5 | Mathale | 22 | 2 | 0 | 1 | 8 |
| 6 | Nuwaraeliya | 34 | 4 | 2 | 3 | 7 |
| 7 | Galle | 75 | 21 | 7 | 1 | 14 |
| 8 | Mathara | 42 | 2 | 2 | 0 | 11 |
| 9 | Hambanthota | 31 | 4 | 2 | 0 | 6 |
| 10 | Jaffna | 35 | 7 | 2 | 0 | 1 |
| 11 | Mannar | 9 | 0 | 1 | 1 | 4 |
| 12 | Vavuniya | 6 | 0 | 0 | 0 | 2 |
| 13 | Mullaitivu | 11 | 0 | 0 | 0 | 2 |
| 14 | Killinochchi | 9 | 0 | 0 | 0 | 0 |
| 15 | Batticaloa | 27 | 2 | 1 | 3 | 19 |
| 16 | Ampara | 19 | 8 | 1 | 17 | 19 |
| 17 | Trincomalee | 20 | 4 | 1 | 8 | 13 |
| 18 | Kurunegala | 68 | 11 | 3 | 0 | 33 |
| 19 | Puttalam | 36 | 7 | 0 | 5 | 17 |
| 20 | Anuradhapura | 51 | 5 | 0 | 0 | 25 |
| 21 | Pollonnaruwa | 12 | 1 | 0 | 0 | 1 |
| 22 | Badulla | 45 | 16 | 7 | 7 | 12 |
| 23 | Monaragala | 30 | 2 | 0 | 1 | 3 |
| 24 | Rathnapura | 48 | 12 | 2 | 0 | 5 |
| 25 | Kegalle | 27 | 3 | 2 | 1 | 16 |
| | Total | 832 | 329 | 56 | 46 | 315 |



Awarding New Appointment to Additional District Registrar



Registrar General's Department

Progress of Information Technology Applications

Computerization of Birth, Death and Marriage Certificates- (e-BMD)

Under this project, Birth, Death and Marriage certificates are scanned and certified copies are issued with the use of computers. Currently, steps have been taken to issue certificates using the latest technology through the following divisional secretariats.

| | Certificate Issuing Office | Divisional Secretariat to which the certificate belongs |
|---|--|---|
| 1 | All divisional Secretariats of Polonnaruwa district | Certificates belonging to all divisional secretariats of the island |
| 2 | All divisional Secretariats of Galle district | Certificates belonging to all divisional secretariats of the island |
| 3 | All divisional Secretariats of Colombo district | Certificates belonging to all divisional secretariats of the island |
| 4 | All divisional Secretariats of Anuradhapura district | Certificates belonging to all divisional secretariats of the island |
| 5 | All divisional Secretariats of Badulla district | Certificates belonging to all divisional secretariats of the island |
| 6 | All divisional Secretariats of Kegalle district | Certificates belonging to all divisional secretariats of the island |
| 7 | All divisional Secretariats of Monaragala district | Certificates belonging to all divisional secretariats of the island |
| 8 | All divisional Secretariats of Jaffna district | Certificates belonging to all divisional secretariats of the island |

| | Certificate Issuing Office | Divisional Secretariat to which the certificate belongs |
|----|---|---|
| 9 | All divisional Secretariats of Puttalam district | Certificates belonging to all divisional secretariats of the island |
| 10 | All divisional Secretariats of Rathnapura district | Certificates belonging to all divisional secretariats of the island |
| 11 | All divisional Secretariats of Mathale district | Certificates belonging to all divisional secretariats of the island |
| 12 | All divisional Secretariats of Ampara district | Certificates belonging to all divisional secretariats of the island |
| 13 | All divisional Secretariats of Hambanthota district | Certificates belonging to all divisional secretariats of the island |
| 14 | All divisional Secretariats of Nuwaraeliya district | Certificates belonging to all divisional secretariats of the island |
| 15 | All divisional Secretariats of Kilinochchi district | Certificates belonging to all divisional secretariats of the island |
| 16 | All divisional Secretariats of Mullaitivu district | Certificates belonging to all divisional secretariats of the island |

Registrar General's Department

Computerization of Birth, Death and Marriage Certificates- (e-BMD)

| | Certificate Issuing Office | Divisional Secretariat to which the certificate belongs |
|----|--|---|
| 17 | All divisional Secretariats of Kaluthara district | Certificates belonging to all divisional secretariats of the island |
| 18 | All divisional Secretariats of Gampaha district | Certificates belonging to all divisional secretariats of the island |
| 19 | All divisional Secretariats of Kandy district | Certificates belonging to all divisional secretariats of the island |
| 20 | All divisional Secretariats of Vavuniya district | Certificates belonging to all divisional secretariats of the island |
| 21 | All divisional Secretariats of Mannar district | Certificates belonging to all divisional secretariats of the island |
| 22 | All divisional Secretariats of Trincomalee district | Certificates belonging to all divisional secretariats of the island |
| 23 | All divisional Secretariats of Batticaloa district | Certificates belonging to all divisional secretariats of the island |
| 24 | All divisional Secretariats of Kurunegala district | Certificates belonging to all divisional secretariats of the island |
| 25 | Akuressa, Kamburupitiya, Mathara, Weligama, Dickwella and Dondra divisional Secretariats of Mathara district | Certificates belonging to all divisional secretariats of the island |

e-Land Registrar Programme

With respect to expediting the title registration programme under the provisions of the Ministry of Land Development, in order to facilitate the online checking of the land documents under e-land register programme 4,950,150 land documents (titles) in Colombo, Delkanda, Gampaha, Aththanagalle, Jaffna and Mannar land registration offices have been scanned and the data has been entered and Rs. 29,255,386.50 has been utilized on this project.

Further, during this year, Rs. 51.98 million has been utilized on the scanning of 4,324,250 land deed folios of Kalutara, Mathugama, Elpitiya, Balapitiya, Galle, Matara, Kotapola, Thangalla and Hambantota land offices.

Similarly, in order to update and maintain the registered information following the scanning of those land documents, a database was created at a cost of Rs. 5.01 million. In addition to that, steps were taken to provide necessary equipment such as computers, photocopiers, scanners and printers etc. to develop infrastructure facilities of the Land Registrar Offices and Rs. 30 million was spent for that purpose.



Implement Green Productivity Concept

Green productivity is a strategy to uplift productivity and environmental performance for overall socio-economic advancement. With the effective use of productivity and environmental management tools, strategies, and technology, it is expected to minimize the impact on the environment caused by the activities and services of an organizational structure. And the application of 3R concept (Reduce) (Reuse) and (Recycle) and energy conservation, waste water management, green waste management and green purchasing techniques will result in the increased environmental conservation productivity and thereby overall social development.

- Target to implement the above concept through all the district Secretariats,
- Divisional Secretariats & Grama Niladhari Divisions.
- Launch the programmes to give information and knowledge for all officers who work in above mention offices.
- To issue a manual which is contained the instructions of implementing green productivity concept.
- Development of human resources using the training programmes.



Introduce the front office system to all offices.

- Concept of front office system will be introduced to all district Secretariats , Divisional Secretariats s and Grama Niladari offices.
- Implement and establish the front office system in each mention offices.
- Introduce the training programmes and awareness programme for improving the human resources in each offices.



Information Technology

- Implement and motivate the charter of E- citizen to each office under the ministry.
- Introduce the fleet management system to each office under the ministry.
- Introduce the system for minimizing the level of paper in each office under the ministry.
- Do the feasibility study for handling online examinations through the district and divisional levels.
- Introduce and maintain a database management system for development projects which are implemented under the ministry.

Reviewing the progress of capital programme through online software

Developing the online software to review, evaluate and control the capital project which allocation were released by Ministry of Home Affairs and other Ministries.

- Providing the required computers and equipment
- Training the officers.
- Awareness programme

Productivity

- Introducing the concept of Green Audit to all District Secretariat offices, Divisional Secretariat Offices and Register General office.
- Improving productivity concept.
- Encouraging employees for innovation and knowledge management
- Make awareness about the concept of Productivity among employees.
- Introducing awareness methodologies
- Creating the training hand book
- P:ractical training



Welfare Facilities

- Improvement of methods to provide housing facilities for public servants on concessionary terms
- Provision of government owned circuit bungalows and holiday resorts for public officers on concessionary terms



Mullaitivu Circuit Bungalow

Settlement of Continuous Projects and Outstanding Bills

Progress of allocation for the settlement of continuous projects and outstanding bills for development programmes as at 31.12.2017

121-1-2-9-2509 Continuous Projects

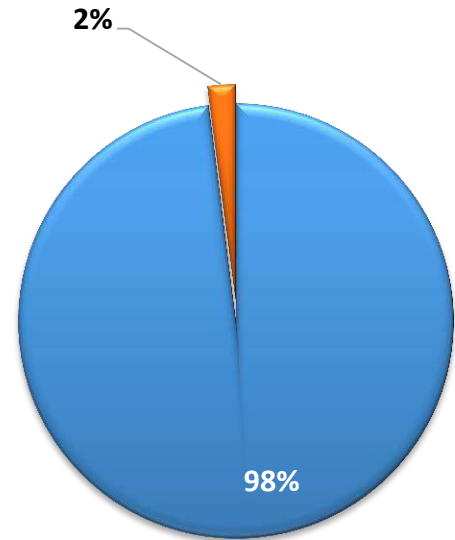
| District | Allocation (Rs.) | Total Expenditure (Rs.) | Balance | Progress |
|--------------|------------------|-------------------------|------------------|----------|
| Colombo | 66,978,000.00 | 47,224,966.99 | 19,753,033.01 | 71% |
| Gampaha | 276,967,000.00 | 276,966,446.53 | 553.47 | 100% |
| Kaluthara | 32,301,000.00 | 22,002,633.99 | 10,298,366.01 | 68% |
| Mathale | 95,359,000.00 | 94,989,105.75 | 369,894.25 | 100% |
| Galle | 67,221,000.00 | 49,363,012.92 | 17,857,987.08 | 73% |
| Mathara | 155,320,000.00 | 39,963,089.61 | 115,356,910.39 | 26% |
| Hambanthota | 161,590,000.00 | 68,802,141.16 | 92,787,858.84 | 43% |
| Ampara | 5,550,000.00 | - | 5,550,000.00 | 0% |
| Kurunegala | 505,828,000.00 | 263,040,493.18 | 242,787,506.82 | 52% |
| Puttalam | 244,011,000.00 | 17,834,156.39 | 226,176,843.61 | 7% |
| Anuradhapura | 582,280,000.00 | 347,832,347.86 | 234,447,652.14 | 60% |
| Pollonnaruwa | 14,743,000.00 | - | 14,743,000.00 | 0% |
| Monaragala | 100,438,000.00 | 83,325,803.02 | 17,112,196.98 | 83% |
| Rathnapura | 219,438,000.00 | 162,043,618.57 | 57,394,381.43 | 74% |
| Kegalle | 366,180,000.00 | 263,124,004.22 | 103,055,995.78 | 72% |
| Total | 2,894,204,000.00 | 1,736,511,820.19 | 1,157,692,179.81 | 60% |

Allocation - Progress as at 2017.12.31

121-1-1 (Minister's Office) – Recurrent and Capital Expenditure

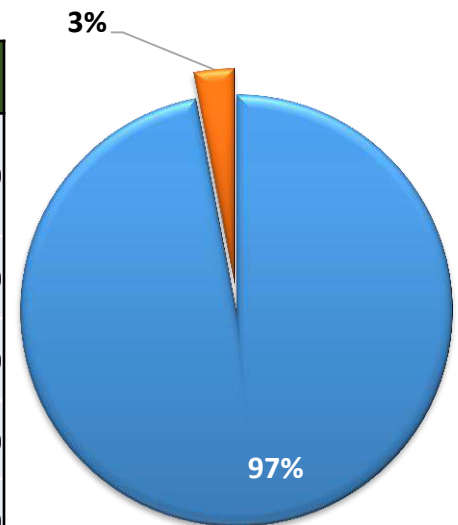
| Description | Total Allocation | Expenditure as at 2017.12.31 (Rs.) | Progress as at 2017.12.31 (Rs.) |
|-------------------------------------|-------------------|------------------------------------|---------------------------------|
| Recurrent Expenditure | 63,796,000 | 62,790,301 | 98% |
| Personal Emoluments | 28,810,000 | 28,238,911 | 98% |
| Salaries & wages | 14,350,000 | 14,105,854 | 98% |
| Overtime & Holiday payments | 3,500,000 | 3,337,843 | 95% |
| Other Allowances | 10,960,000 | 10,795,214 | 98% |
| Travelling Expenses | 1,043,000 | 996,703 | 96% |
| Domestic | 1,043,000 | 996,703 | 96% |
| Supplies | 12,696,000 | 12,627,619 | 99% |
| Stationary & Office Requisites | 4,230,000 | 4,168,591 | 99% |
| Fuel | 8,450,000 | 8,443,028 | 100% |
| Diets & Uniforms | 16,000 | 16,000 | 100% |
| Maintenance Expenditure | 8,504,000 | 8,494,182 | 100% |
| Vehicles | 7,750,000 | 7,747,331 | 100% |
| Plant and Machinery | 254,000 | 248,499 | 98% |
| Buildings and Structure Maintenance | 500,000 | 498,352 | 100% |
| Services | 12,743,000 | 12,432,886 | 98% |
| Transport | 900,000 | 899,800 | 100% |
| Postal & Communication | 3,513,000 | 3,383,769 | 96% |
| Electricity & water | 4,130,000 | 3,949,570 | 96% |
| Other | 4,200,000 | 4,199,747 | 100% |

121-1-1 (Minister's Office)
Recurrent Expenditure



■ Expenditure 31st of Dec 2017
■ Remainder

121-1-1 (Minister's Office)
Capital Expenditure



■ Expenditure 31st of Dec 2017
■ Remainder

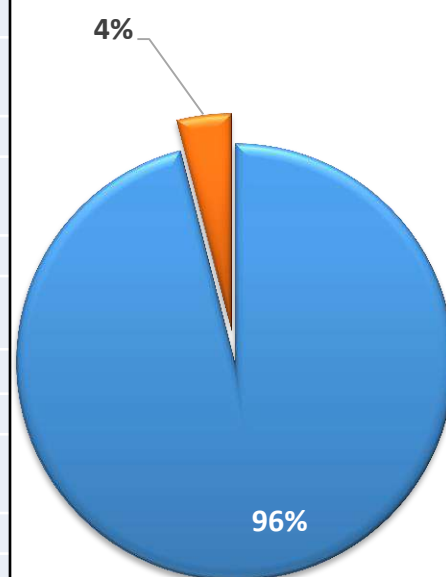
| Capital Expenditure | 9,920,000 | 9,659,445 | 97% | 9,920,000 |
|--|-----------|-----------|------|-----------|
| Rehabilitation & Improvement of Capital Assets | 3,000,000 | 2,868,861 | 96% | 3,000,000 |
| Buildings and Structures | 500,000 | 500,000 | 100% | 500,000 |
| Plant, Machinery and Equipment | 200,000 | 76,500 | 38% | 200,000 |
| Vehicles | 2,300,000 | 2,292,361 | 100% | 2,300,000 |
| Acquisition of Capital Assets | 6,920,000 | 6,790,584 | 98% | 6,920,000 |
| Furniture and Office Equipment | 1,585,000 | 1,564,552 | 99% | 1,585,000 |
| Plant, Machinery and Equipment | 5,335,000 | 5,226,032 | 98% | 5,335,000 |

Allocation - Progress as at 2017.12.31

121-1-2 Ministry Recurrent Expenditure

| Description | Total Allocation | Expenditure as at 2017.12.31 (Rs.) | Progress as at 2017.12.31 (Rs.) |
|--|--------------------|------------------------------------|---------------------------------|
| Recurrent Expenditure | 397,082,300 | 380,948,000 | 96% |
| Personal Emoluments | 128,790,000 | 127,960,066 | 99% |
| Salaries & wages | 74,060,000 | 73,770,788 | 100% |
| Overtime & Holiday payments | 3,290,000 | 3,077,919 | 94% |
| Other Allowances | 51,440,000 | 51,111,359 | 99% |
| Travelling Expenses | 1,505,000 | 1,466,417 | 97% |
| Domestic | 1,505,000 | 1,466,417 | 97% |
| Supplies | 23,280,725 | 22,142,949 | 95% |
| Stationary & Office Requisites | 15,000,000 | 14,332,137 | 96% |
| Fuel | 6,144,725 | 5,789,754 | 94% |
| Diets & Uniforms | 136,000 | 136,000 | 100% |
| Other (supplies) | 2,000,000 | 1,885,058 | 94% |
| Maintenance Expenditure | 6,900,000 | 6,746,065 | 98% |
| Vehicles (maintenance) | 6,400,000 | 6,261,412 | 98% |
| Plant, Machinery and Equipment (maintenance) | 500,000 | 484,653 | 97% |
| Services | 235,603,275 | 221,631,537 | 94% |
| Transport | 3,214,000 | 3,213,222 | 100% |
| Postal & Communication | 6,514,000 | 6,475,516 | 99% |
| Electricity & water | 9,600,000 | 8,851,213 | 92% |
| Rents and local taxes | 22,169,700 | 22,169,700 | 100% |
| Lease rental for vehicle | 1,495,575 | 1,466,250 | 98% |
| Other (services) | 192,610,000 | 179,455,636 | 93% |
| Transfers | 1,003,000 | 1,000,966 | 100% |
| Property Loan interest to Public Servants | 1,003,300 | 1,000,966 | 100% |

121-1-2 (Ministry) Recurrent Expenditure



■ Expenditure 31st of Dec 2017
 ■ Remainder



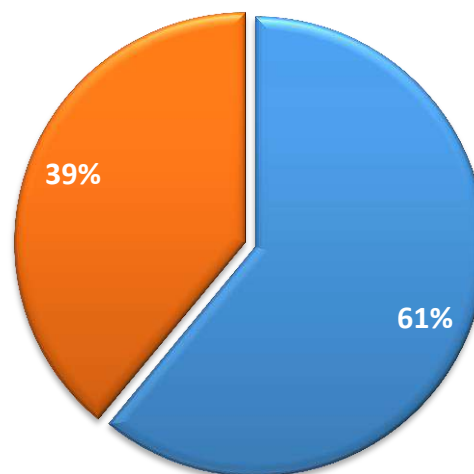
Opening ceremony of Divisional Secretariat Beruwala

Allocation - Progress as at 2017.12.31

121-1-2 (Ministry) Capital Expenditure

| Description | Total Allocation | Expenditure as at 2017.12.31 (Rs.) | Progress as at 2017.12.31 (Rs.) |
|---|----------------------|------------------------------------|---------------------------------|
| Capital Expenditure | 4,154,393,000 | 2,543,676,555 | 61% |
| Rehabilitation & Improvement of Capital Assets | 140,500,000 | 94,748,012 | 67% |
| Buildings and Structures | 132,000,000 | 89,502,996 | 68% |
| Plant, Machinery and Equipment | 1,500,000 | 839,834 | 56% |
| Vehicles | 7,000,000 | 4,405,182 | 63% |
| Acquisition of Capital Assets | 167,316,000 | 96,153,748 | 57% |
| Acquisition of Vehicles | 750,000 | 745,630 | 99% |
| Furniture and Office Equipment | 133,361,000 | 63,048,238 | 47% |
| Plant, Machinery and Equipment | 33,205,000 | 32,359,880 | 97% |
| Staff training | 34,400,000 | 34,245,895 | 100% |
| Buildings and Structures | 500,000,000 | 352,945,858 | 71% |
| Development Projects | 3,312,177,000 | 1,965,583,042 | 59% |
| Road carpeting project - Gampaha | 90,000,000 | 37,481,586 | 42% |
| Special development projects Rathnapura, Mathale, Gampaha | 327,973,000 | 191,589,636 | 58% |
| continuous projects | 2,894,204,000 | 1,736,511,820 | 60% |

121-1-2 (Ministry) Capital Expenditure



- Expenditure 31st of Dec 2017
- Remainder



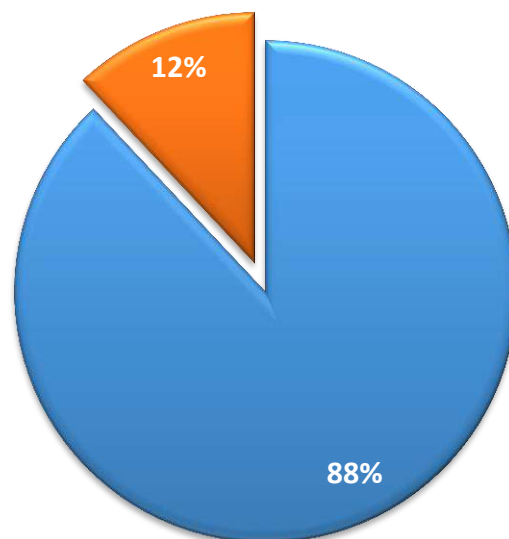
Opening ceremony of Divisional Secretariat Mulatiyana

Allocation - Progress as at 2017.12.31

121-1-3 (Rural & Regional Administration) - Recurrent Expenditure

| Description | Total Allocation | Expenditure as at 2017.12.31 (Rs.) | Progress as at 2017.12.31 (Rs.) |
|---|----------------------|------------------------------------|---------------------------------|
| Recurrent Expenditure | 8,455,615,700 | 7,480,797,655 | 88% |
| Personal Emoluments | 8,274,985,000 | 7,332,584,955 | 89% |
| Salaries & wages | 4,501,154,200 | 4,420,020,297 | 98% |
| Overtime & Holiday payments | 16,312,650 | 15,194,307 | 93% |
| Other Allowances | 3,757,518,150 | 2,897,370,351 | 77% |
| Travelling Expenses | 50,291,850 | 36,456,879 | 72% |
| Domestic | 49,091,850 | 35,284,513 | 72% |
| Foreign | 1,200,000 | 1,172,366 | 98% |
| Supplies | 25,777,080 | 22,196,420 | 86% |
| Stationary & Office Requisites | 12,886,600 | 11,938,956 | 93% |
| Fuel | 11,166,700 | 9,168,664 | 82% |
| Diets & Uniforms | 500,000 | 333,196 | 67% |
| Other | 1,223,780 | 755,604 | 62% |
| Maintenance Expenditure | 18,990,830 | 15,627,975 | 82% |
| Vehicles | 12,990,830 | 12,332,546 | 95% |
| Plant and machinery | 5,000,000 | 2,790,588 | 56% |
| Buildings and Structures | 1,000,000 | 504,841 | 50% |
| Services | 60,574,240 | 53,185,093 | 88% |
| Transport | 500,000 | 29,850 | 6% |
| Postal & Communication | 29,827,500 | 25,716,560 | 86% |
| Electricity & water | 6,496,190 | 5,434,523 | 84% |
| Rents and Local Taxes | 20,000,000 | 19,151,149 | 96% |
| Other (services) | 3,750,550 | 2,853,011 | 76% |
| Transfers | 24,996,700 | 20,746,333 | 83% |
| Property Loan interest to Public Servants | 8,455,615,700 | 7,480,797,655 | 88% |

121-1-3 (Rural & Regional Administration) Recurrent Expenditure



- Expenditure 31st of Dec 2017
- Remainder



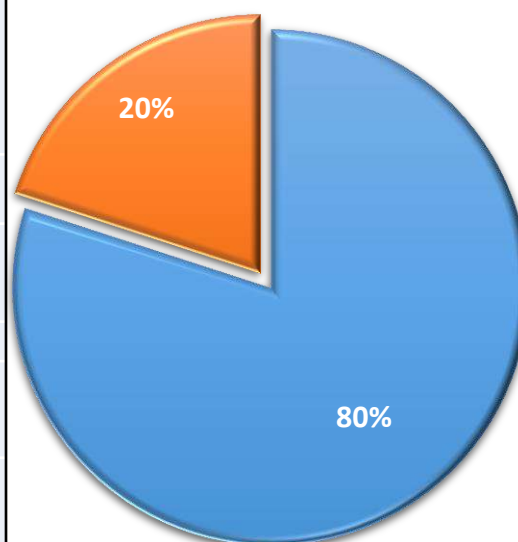
Opening ceremony of Divisional Secretariat Niyagama

Allocation - Progress as at 2017.12.31

121-1-3 (Rural & Regional Administration) – Capital Expenditure

| Description | Total Allocation | Expenditure as at 2017.12.31 (Rs.) | Progress as at 2017.12.31 (Rs.) |
|--|-------------------|------------------------------------|---------------------------------|
| Capital Expenditure | 44,425,000 | 35,349,571 | 80% |
| Rehabilitation & Improvement of Capital Assets | 8,500,000 | 3,154,067 | 37% |
| Buildings and Structures | 1,000,000 | 725,000 | 73% |
| Plant, Machinery and Equipment | 5,500,000 | 620,352 | 11% |
| Vehicles | 2,000,000 | 1,808,715 | 90% |
| Acquisition of Capital Assets | 33,925,000 | 30,226,906 | 89% |
| Furniture and Office Equipment | 3,000,000 | 2,485,854 | 83% |
| Plant, Machinery and Equipment | 30,925,000 | 27,741,052 | 90% |
| Staff training | 2,000,000 | 1,968,598 | 98% |

121-2-4 (Rural & Regional Administration) Capital Expenditure

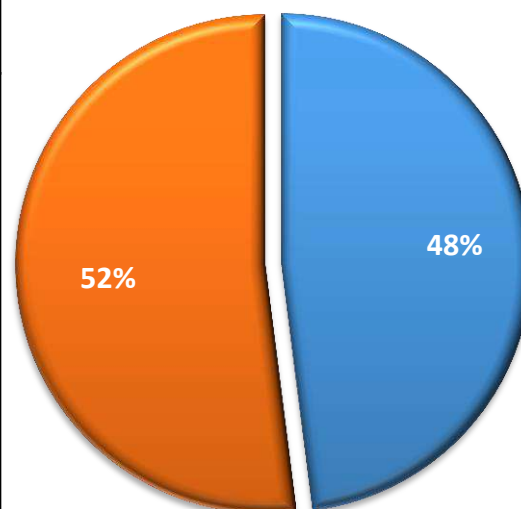


■ Expenditure 31st of Dec 2017
 ■ Remainder

121-2-4 (Development Programme) – Capital Expenditure

| Description | Total Allocation | Expenditure as at 2017.12.31 (Rs.) | Progress as at 2017.12.31 (Rs.) |
|-----------------------------------|-----------------------|------------------------------------|---------------------------------|
| Capital Expenditure | 13,816,920,000 | 6,694,174,888 | 48% |
| Infrastructure Development | 5,000,000 | 4,491,177 | 90% |
| Let's Awaken Pollonnaruwa project | 12,000,000,000 | 5,632,930,626 | 47% |
| Sewa Piyasa | 1,500,000,000 | 825,442,770 | 55% |
| Disaster Project | 311,920,000 | 231,310,315 | 74% |

121-1-3 (Development Programme) Capital Expenditure



■ Expenditure 31st of Dec 2017
 ■ Remainder

Nila Mehewara President's People Service

Maithripala Sirisena, and under the instructions of Hon. Prime Minister, Ranil Wickremesinghe, 'Nila Mehewara' President's People Service National Programme which was intended to identify the long unsolved problems of the people at district and divisional level and to facilitate the resolving of such issues within the divisional secretariats under one roof by involving the relevant Ministries and Departments, was initiated under the leadership of Hon. Wajira Abeywardena, Minister of Home Affairs. According to the vision of Hon. Wajira Abeywardena, Minister of Home Affairs to reach out the people for solving their issues instead of allowing them to come to us for solutions, this is a programme intended to solve the issues such as lack on National Identity Cards, lack of driving licenses, inability to obtain Birth, Death and Marriage Certificates, unsolved land related issues, housing issues, disaster related issues, issues related to Agriculture, water related issues and Elders' Allowance etc. which those people have been unable to find solutions for.

First stage of this programme was implemented in Polonnaruwa district which is represented by His Excellency the President and during that program action had been taken to provide effective solutions to the issues forwarded by the people. The second stage of the programme was held in Galle district covering 19 divisional secretariat divisions and was successfully concluded by giving solutions to about 250,000 problems.

With the intention of providing solutions faced by the people in other districts within the year 2017, 'Nila Mehewara' President's People Service Programme is currently under way in 04 districts namely, Kurunegala, Mullaitivu, Mannar and Kilinochchi while the programme in Vavuniya district was successfully concluded on 21 October, 2017 by giving solutions to nearly 10,000 issues in 04 divisional secretariat divisions within the district.



Closing Ceremony of "Nila Mehewara"

Nila Mehewara President's People Service- Vavuniya District

Summary of the issues forwarded at Nila Mehewara

| | |
|---|-------|
| Number of Divisional Secretariats within the district | 04 |
| Number of Nila Mehewara programmes held | 04 |
| Number of problems forwarded | 9075 |
| Number of problems solved | 4047 |
| Percentage of solving issues | 44.6% |
| Number of issues to be solved | 5028 |

While providing solutions to nearly 7,000 issues covering 04 divisional secretariats within the district, the closing ceremony of Nila Mehewara programme in Vavuniya district was successfully concluded under the precedence of His Excellency the President and Hon. Prime Minister on 21 October, 2017. On this occasion, about 4500 land deeds were distributed amongst the people by His Excellency the President.



Benefits provided to the General Public

| Benefits | Amount |
|--|--------|
| Spectacles | 2450 |
| Wheelchairs | 10 |
| Elders Identity Cards | 124 |
| Land permits and grants | 725 |
| Livelihood aids for self-employment | 13 |
| Number of National Identity Cards | 730 |
| Number of Birth, Marriage and Death certificate copies | 984 |
| Driving licenses (New, amendments and other services) | 464 |



"Nila Mehewara" Programme Vauniya

Nila Mehewara President's People Service- Kurunegala District

Summary of the issues forwarded at Nila Mehewara

| | |
|---|--------|
| Number of Divisional Secretariats within the district | 30 |
| Number of Nila Mehewara programmes held | 20 |
| Number of problems forwarded | 47,760 |
| Number of problems solved | 39,202 |
| Percentage of solving issues | 82% |
| Number of issues to be solved | 8,558 |

The programme, which has so far managed to find solutions to nearly 74,000 problems within Kurunegala district, is presently underway since 2017. By 31 December 2017, the programme is currently in progress by conducting 30 mobile services in 30 divisional secretariat divisions.



Benefits provided to the General Public

| Benefits | Amount |
|--|--------|
| Spectacles | 7745 |
| Wheelchairs | 32 |
| Elbow crutches | 19 |
| Crutches | 8 |
| Other aids for social services | 403 |
| Elders Identity Cards | 209 |
| Land permits and grants | 669 |
| Livelihood aids for self-employment | 1562 |
| Number of National Identity Cards | 4137 |
| Number of Birth, Marriage and Death certificate copies | 6867 |
| Driving licenses (New, amendments and other services) | 5500 |



"Nila Mehewara" Programme Kurunegala

Nila Mehewara President's People Service- Killinochchi District

Summary of the issues forwarded at Nila Mehewara

| | |
|---|-------|
| Number of Divisional Secretariats within the district | 04 |
| Number of Nila Mehewara programmes held | 04 |
| Number of problems forwarded | 8,446 |
| Number of problems solved | 5,635 |
| Percentage of solving issues | 66.7 |
| Number of issues to be solved | 2,811 |

The programme has managed to provide solutions to almost 6,000 problems within Killinochchi district and is presently under way since 2017, covering 04 divisional secretariat divisions within the district. All divisional mobile services are already finished.



Benefits provided to the General Public

| Benefits | Amount |
|--|--------|
| Spectacles | 1148 |
| Wheelchairs | 5 |
| Elbow crutches | 4 |
| Crutches | 4 |
| Other aids for social services | 585 |
| Elders Identity Cards | 92 |
| Land permits and grants | 378 |
| Livelihood aids for self-employment | 115 |
| Number of National Identity Cards | 877 |
| Number of Birth, Marriage and Death certificate copies | 2543 |
| Driving licenses (New, amendments and other services) | 94 |



"Nila Mehewara" Programme Killinochchi

Nila Mehewara President's People Service- Mullaitivu District

Summary of the issues forwarded at Nila Mehewara

| | |
|---|--------|
| Number of Divisional Secretariats within the district | 06 |
| Number of Nila Mehewara programmes held | 06 |
| Number of problems forwarded | 12,748 |
| Number of problems solved | 9,957 |
| Percentage of solving issues | 78.2 |
| Number of issues to be solved | 2,791 |

The programme has managed to provide solutions to almost 10,000 problems within Mullaitivu district and is presently under way since 2017, covering 06 divisional secretariat divisions within the district.



Benefits provided to the General Public

| Benefits | Amount |
|--|--------|
| Spectacles | 3274 |
| Wheelchairs | 11 |
| Elbow crutches | 17 |
| Crutches | 6 |
| Other aids for social services | 164 |
| Elders Identity Cards | 16 |
| Land permits and grants | 1930 |
| Livelihood aids for self-employment | 589 |
| Number of National Identity Cards | 1786 |
| Number of Birth, Marriage and Death certificate copies | 1456 |
| Driving licenses (New, amendments and other services) | 773 |



"Nila Mehewara" Programme Mullaitivu

Nila Mehewara President's People Service- Mannar District

Summary of the issues forwarded at Nila Mehewara

| | |
|---|-------|
| Number of Divisional Secretariats within the district | 05 |
| Number of Nila Mehewara programmes held | 05 |
| Number of problems forwarded | 8,695 |
| Number of problems solved | 5,624 |
| Percentage of solving issues | 64.7 |
| Number of issues to be solved | 3071 |

Benefits provided to the General Public

| Benefits | Amount |
|--|--------|
| Spectacles | 2993 |
| Wheelchairs | 10 |
| Elbow crutches | 10 |
| Crutches | 8 |
| Other aids for social services | 20 |
| Elders Identity Cards | 146 |
| Land permits and grants | 417 |
| Livelihood aids for self-employment | 365 |
| Number of National Identity Cards | 1633 |
| Number of Birth, Marriage and Death certificate copies | 1582 |
| Driving licenses (New, amendments and other services) | 675 |

The programme has managed to provide solutions to almost 6,000 problems within Mannar district and is presently under way since 2017, covering 05 divisional secretariat divisions within the district.



"Nila Mehewara" Programme Mannar

Infrastructure Development in District Secretariats and Divisional Secretariats

| S/No | Infrastructure Development in District Secretariats and Divisional Secretariats | Total Cost Estimate (Rs. Mn) |
|------|---|------------------------------|
| 1 | Colombo District Administration Complex | 4887 |
| 2 | Baddegama Divisional Secretariat building | 28.5 |
| 3 | Panwila Divisional Secretariat building | 35.6 |
| 4 | Minipe Divisional Secretariat building | 39 |
| 5 | Gomarankadawala Divisional Secretariat building | 35 |
| 6 | Trincomalee District Secretariat building | 46.8 |
| 7 | Dodangoda Divisional Secretariat new auditorium | 145 |
| 8 | Ibbagamuwa Divisional Secretariat building | 50 |
| 9 | Ambalantota Divisional Secretariat building | 99 |
| 10 | Polonnaruwa District Administration Complex | 1476.5 |
| 11 | Attanagalla Divisional Secretariat building | 50 |
| 12 | Matale District Administration Complex | 550 |
| 13 | Batticaloa District Administration Complex | 805 |
| 14 | Koralaipattu West Divisional Secretariat building | 80 |
| 15 | Manmunai Pattu Arampathy Divisional Secretariat building | 26.8 |
| 16 | Manmunai Pattu West Divisional Secretariat building | 20 |
| 17 | Vakarai Circuit Bungalow | 11 |
| 18 | Kataragama Divisional Secretariat building | 50 |
| 19 | Karuwalagaswewa Divisional Secretariat building | 56 |
| 20 | Jaffna District Administration Complex | 85 |



Opening ceremony of Divisional Secretariat Elahara



Opening ceremony of Divisional Secretariat Mathale



Laying foundation stone for Baddegama Nila sewana Building

Infrastructure Development in District Secretariats and Divisional Secretariats

| S/No | Infrastructure Development in District Secretariats and Divisional Secretariats | Total Cost Estimate (Rs. Mn) |
|------|---|------------------------------|
| 21 | Akmeemana Divisional Secretariat building | 24 |
| 22 | Millaniya Divisional Secretariat building | 40 |
| 23 | Wariyapola Divisional Secretariat building | 35 |
| 24 | Habaraduwa Divisional Secretariat building | 36.5 |
| 25 | Welivitiya-Divithura Divisional Secretariat building | 28 |
| 26 | Hikkaduwa Divisional Secretariat building | 58 |
| 27 | Okewela Divisional Secretariat building | 78 |
| 28 | Katuwana Divisional Secretariat building | 77 |
| 29 | Weeraketiya Divisional Secretariat building | 45.3 |
| 30 | Vavuniya Circuit Bungalow | 54 |
| 31 | Mannar Circuit Bungalow | 42.35 |
| 32 | Poonakary Divisional Secretariat building | 60 |
| 33 | Homagama Divisional Secretariat building | 287 |
| 34 | Wattala Divisional Secretariat building | 198 |
| 35 | Ja-Ela Divisional Secretariat building | 198 |



Opening ceremony of Divisional Secretariat Elahara



Laying foundation stone for Lankagama Surekum center



Opening ceremony of District Secretariat Mullaitivu

Infrastructure Development in District Secretariats and Divisional Secretariats

| S/No | Infrastructure Development in District Secretariats and Divisional Secretariats | Total Cost Estimate (Rs. Mn) |
|------|---|------------------------------|
| 36 | Kalutara District Administration Complex | 110 |
| 37 | Kalutara Divisional Secretariat building | 180 |
| 38 | Horana Divisional Secretariat building | 65.3 |
| 39 | Bandaragama Divisional Secretariat building | 86.5 |
| 40 | Beruwala Divisional Secretariat building | 69.02 |
| 41 | Panadura Divisional Secretariat building | 172.8 |
| 42 | Matale Divisional Secretariat building | 45 |
| 43 | Gonapinuwala Divisional Secretariat building | 48 |
| 44 | Balapitiya Divisional Secretariat building | 58 |
| 45 | Thawalama Divisional Secretariat building | 47 |
| 46 | Niyagama Divisional Secretariat building | 48 |
| 47 | Thihagoda Divisional Secretariat building | 100 |
| 48 | Malimbada Divisional Secretariat building | 40 |
| 49 | Mulatiyana Divisional Secretariat building | 50 |
| 50 | Mannar District Administration Complex | 275 |
| 51 | Mannar New Auditorium | 21 |



Opening ceremony of Divisional Secretariat Polpithigama



Laying foundation stone for Bonawista Nila sewana



Opening ceremony of Divisional Secretariat Madampagama

Infrastructure Development in District Secretariats and Divisional Secretariats

| S/No | Infrastructure Development in District Secretariats and Divisional Secretariats | Total Cost Estimate (Rs. Mn) |
|------|---|------------------------------|
| 52 | Padiyathalawa Divisional Secretariat building | 48 |
| 53 | Lahugala Divisional Secretariat building | 48.7 |
| 54 | Addalaichenai Divisional Secretariat building upper floor | 21.3 |
| 55 | Polpithigama Divisional Secretariat building | 24 |
| 56 | Puttalam New Auditorium | 27.5 |
| 57 | Nawagaththegama Divisional Secretariat building | 31.5 |
| 58 | Kahatagasdigiliya Divisional Secretariat building | 26.81 |
| 59 | Rajanganaya Divisional Secretariat building | 33.74 |
| 60 | Nochchiyagama Divisional Secretariat building | 28.72 |
| 61 | Thamankaduwa Divisional Secretariat building | 28.5 |
| 62 | Haliela Divisional Secretariat building | 115 |
| 63 | Wellawaya Divisional Secretariat building | 34 |
| 64 | Siyambalanduwa Divisional Secretariat building | 35.22 |
| 65 | Thanamalwila Divisional Secretariat building | 22.5 |
| 66 | Ruwanwella Divisional Secretariat building | 25 |
| 67 | Elahara Divisional Secretariat building | 90 |
| 68 | Palindhanuwara Divisional Secretariat building | 62.6 |
| | Total Amount | 11956.06 |



Opening ceremony of Divisional Secretariat Rathgama



Opening ceremony of Polhunnawa Road Development



Opening ceremony of Divisional Secretariat Rathgama

Division: District Administration

| Policies | Strategies | Proposed activity | Allocation | Date of Commence | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs) | Physical Targets (%) | | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible by |
|--|---|--|------------|------------------|--------------------|-------------------------|------------------------|----------------------|----------|----------|----------|----------|---|---------------------|---|
| | | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 2018 | | | |
| | | | | | | | | | | | | | | | |
| Providing Efficient, productive, talented and skillful Human Recourses. | Selecting and assigning of suitable persons for existing vacancies. | <ul style="list-style-type: none"> ➤ Updating Details of Vacancies. ➤ Conducting Open Competitive Examinations of Recruitment. ➤ Conducting Interviews, Selecting officers and assign. | | 2017.06.01 | 2017.12.31 | T A | - - | - - | 25 25 | 25 25 | 50 50 | - - | Technical Officers and Takshana Sahayaka Officers who can be completed duties of technical field in successfully. | | Additional Secretary (Home Affairs) SAS (District Admin Division) AS(District Admin Division) |
| Creating a staff filled with knowledge, skills and attitudes to give the maximum individual contribution to the effectiveness of the sector. | Developing of officers in the technical field. | <ul style="list-style-type: none"> ➤ Identification of training needs of the officers in the technical field. ➤ Discuss with the training institutes. ➤ Inform the officers. ➤ Conducting training programs at provincial level. | | 2017.01.01 | 2017.12.31 | T A | - - | 25 - | 25 - | 25 - | 25 10 | - - | Creation of officers filled with modern technical knowledge. | | Additional Secretary (Home Affairs) SAS (District Admin Division) AS(District Admin Division) |
| Providing necessary information for HRM. | Collecting statistical data of officers serving in District Secretariats. | Collecting and Updating information. | | 2017.01.01 | 2017.12.31 | T A | - - | 25 25 | 25 25 | 25 25 | 25 25 | - - | Prepare a database of officers who are attached to the District Secretariats under this Ministry. | | SAS (District Admin Division) AS (Dist. Admin Div) |
| Organizing 70 th Independence Day falling on 04 th February 2018. | Proper Coordination and Supervision all relevant institutions for success of Independence Day Celebrations. | <ul style="list-style-type: none"> ➤ Coordinating all relevant institutes. ➤ Prepare Invitee list. Invite to VVIP and VIP (Local and Foreign). ➤ Supervision all duties and services. ➤ Ushering invitees. | | 2017.08.01 | 2017.12.31 | T A | - - | - - | 25 25 | - - | 25 25 | 50 50 | Successfully Completion of Independence Day Celebration and Organizing next year Independence Day Celebration. | | Additional Secretary (Home Affairs) SAS (District Admin Division) AS(District Admin Division) |

Division: Divisional Administration

| Policies | Strategies | Proposed Activities | Allocation | Date of Commence | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs) | | | | Physical Targets (%) | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible by |
|---|--|---|------------|------------------|--------------------|-------------------------|------------------------|----------------|----------------|----------------|----------------------|----------------|----------------|--|--|--|----------------|
| | | | | | | | Q ₁ | Q ₂ | Q ₃ | Q ₄ | Q ₁ | Q ₂ | Q ₃ | Q ₄ | | | |
| | | | | | | | | | | | | | | | | | |
| Assessment / evaluation of officers attached to Divisional Administration | 01.Identification of different sections to be assessed/ evaluated. 02.Preparation of assessment /evaluation methodologies according to the identifies sections. | 01. Appointment of evaluation committees. 02. Informing Dis. Sec/ Div. Sec on the evaluation methodology. 03. Calling applications in accordance with the evaluation methodologies. 04. Selecting officers who have fulfilled qualifications. 05. Releasing of results. 06. Awarding of evaluation certificates. | | 2017.07.01 | 2017.12.31 | T | | | | | | 50 | 50 | Evaluation and motivation of officers who discharge their duties effectively and maintaining public service at an optimum level through such measures. | Ministry of Home Affairs Divisional Admin Division | Additional Secretary (Home Affairs) Senior Assistant Secretary (Div. Admin) Assistant Secretary (Div. Admin) | |
| Preparing a formal transfer policy for officers in Divisional Administration | 01.Preparation of criteria. 02. Identifying the officers who should be transferred and get the relevant information. | 01. Establishment of Transfer Boards. 02. Calling of applications. 03.Analysis of information. 04. Making Transfer Board decisions. 05. Providing Transfers. | | 2017.01.01 | 2017.12.31 | T | | | | 25 | 25 | 25 | 25 | Transferring officers who have completed 05 years of service in one and the same work place upon their service and transfer needs without hindrance to duty matters. | Ministry of Home Affairs Divisional Admin Division | Additional Secretary (Home Affairs) Senior Assistant Secretary (Div. Admin) Assistant Secretary (Div. Admin) | |
| Evaluation/ assessment of divisional secretariats for optimum and high quality public service | 01.Preparation of criteria for evaluation of divisional secretariats. 02. Informing Dis. Sec/ Div. Sec. to follow the criteria. | 01. Appointment of evaluation committees. 02. Reservation of dates for the supervision of divisional secretariats. 03. Informing the relevant District Secretary on the reserved dates. 04. Carrying out assessments / analysis. 05. Allocation of marks and providing guidance to avoid weaknesses (through Dis. Sec.). 06.Holding prize giving ceremonies. | | 2017.04.01 | 2017.12.31 | T | | | | | 25 | 50 | 25 | Providing guidance to the divisional secretariats for service excellence through proper supervision. | Ministry of Home Affairs Divisional Administration Division | Additional Secretary (Home Affairs) Senior Assistant Secretary (Div. Admin) Assistant Secretary (Div. Admin) | |

Division: Divisional Administration (Cont..)

| Policies | Strategies | Proposed Activities | Allocation | Date of Commence | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs) | | | | Physical Targets (%) | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible by | | | | |
|---|--|--|------------|------------------|--------------------|-------------------------|------------------------|----|----|----|----------------------|----|----|----|------------------------------|---------------------|----------------|----|--|--|--|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | |
| Properly carrying out the establishment matters of the officers in divisional secretariats. | 01. Providing information about vacancies through Dis. Sec. 02. Maintaining proper coordination with the divisional secretariats regarding the establishment matters. | 01. Obtaining information on vacancies. 02. Carrying out establishment matters such as transfers, personal foreign leave, promotions and service confirmations. 03. Coordination and obtaining instructions from the Ministry of Public Administration and Management and Public Service Commission, based on the nature of the official requirements. | | 2017.01.01 | 2017.12.31 | T A | | | | | 25 | 25 | 25 | 25 | 22 | 20 | 20 | 22 | Providing an efficient public service. | Ministry of Home Affairs. Divisional Administration Division. | Additional Secretary (Home Affairs) Senior Assistant Secretary (Div. Admin) Assistant Secretary (Div. Admin) |
| Proper examination of public complaints and taking action to provide necessary solutions. | 01. Appointing officers in charge for the subject of public complaints at provincial level. 02. Properly conducting the "Tell the President of Sri Lanka" programme. | 01. Maintaining an updated register of public complaints. 02. Calling recommendations and reports through Div. Sec. and Dis. Sec. 03. Completing the reports and analysis activities on the due date. 04. Providing the monthly report the "Tell the President of Sri Lanka" programme to the Administration Division. | | 2017.01.01 | 2017.12.31 | T A | | | | | 25 | 25 | 25 | 25 | 15 | 15 | 15 | 15 | Providing an efficient service from the Service providers to the beneficiaries. | Ministry of Home Affairs. Divisional Administration Division. | Additional Secretary (Home Affairs) Senior Assistant Secretary (Div. Admin) Assistant Secretary (Div. Admin) |
| Completion of essential training needs of the officers in Divisional Administration. | 01. Identification of opportunities / prospects for officer training. 02. Gathering information on training initiatives. | 01. Identification of training needs. 02. Nominating officers for the identified training programmes. 03. Forwarding the relevant training needs and the list of officers to the Assistant Secretary in the charge of the subject of training. | | 2017.01.01 | 2017.07.31 | T A | | | | | 50 | 50 | | | 20 | 15 | 15 | 20 | Providing an efficient public service and uplifting the quality / value of the public service. | Ministry of Home Affairs. Divisional Administration Division. | Additional Secretary (Home Affairs) Senior Assistant Secretary (Div. Admin) Assistant Secretary (Div. Admin) |
| Delimitation activities of divisional secretariat divisions and providing maps. | 01. Obtaining delimitation requirements of divisional secretariats through the Dis. Sec. | 01. Collecting delimitation requirements and analysis. 02. Submission of committee reports for the approval of the Cabinet. 03. Gazetting of the recommendations of approved delimitation committee reports. 04. Carrying out surveying and mapping activities in respect of the relevant changes / amendments. 05. Coordination with the Survey Department for obtaining relevant maps. | | 2017.05.01 | 2017.12.31 | T A | | | | | | 40 | 30 | 30 | | | 10 | | Facilitating the general public who visit offices for services through decentralized administration. | Ministry of Home Affairs. Divisional Administration Division. | Additional Secretary (Home Affairs) Senior Assistant Secretary (Div. Admin) Assistant Secretary (Div. Admin) |

Division: Grama Niladhari Administration

| Policies | Strategies | Proposed activity | Allocation | Date of Commence | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs) | | | | Physical Targets | | | | Output / Outcome or Indicators | Implementing Agency | Responsible by | | | | | |
|---|---|--|--|---|--------------------|-------------------------|------------------------|----|----|----|------------------|-----|----|-----|--|--|---------------------------------------|-----|-----|---|--|--|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Assuring the timely supply of efficient, productive and skillful human resources. | 1. Maintaining a timely Scheme of Recruitment. 2. Recruiting the approved cadre. 3. Forecasting of human resources needs. | Maintaining an updated database on Grama Niladhari vacancies and filling of vacancies. | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | Taking action to recruit officers for 1835 vacancies existing as at 30.04.2017 based on results of the Open Competitive Examination held in 2016 and the interview to be held in future. | Grama Niladhari Administration Division. | Senior Assistant Secretary (GN Admin) | | | | | |
| | | Obtaining examination results. | | 2017.07.23 | 2017.12.31 | T | | | | | | | | 100 | | | | | | | | |
| | | Conducting interviews. Giving appointments to trained people. | | 2017.10.23 | 2017.11.30 | T | | | | | | | | | | | | 100 | | | | |
| | | | | 2017.11.30 | 2017.12.31 | A | | | | | | | | | | | | 100 | | | | |
| | | | | | | T | | | | | | | | | | | | 100 | | | | |
| | | | | | | A | | | | | | | | | | | | 100 | | | | |
| | | Recruitment of Administrative Grama Niladharies. | | 2017.09.01 | 2017.12.31 | T | | | | | | | | | | | | 100 | | | | |
| | | | | | | A | | | | | | | | | | | | 50 | | | | |
| | | Hospitality towards clients. | 1. Providing promotions for the officer. Holding efficiency bar examinations for Grama Niladhari Grade I and II officers. | All promotions being carried out according to the new Scheme of Recruitment . | | 2017.01.01 | 2017.12.31 | T | | | | | | | | | | | 100 | The efficiency bar examination of Grade I has been conducted on 15.07.2017. Results to be released in future. (Results of Grade III efficiency bar examination have been released. Candidates to be informed.) | | |
| | | | | | | 2017.12.31 | A | | | | | | | | | | | | 75 | | | |
| | | | | 2017.01.01 | 2017.12.31 | T | | | | | 50 | 50 | | | | | | | | | | |
| | | | | | A | | | | | | 50 | 50 | | | | | | | | | | |
| Ensure efficient, effective and qualitative service. | 2. Taking suitable actions with respect to the public needs forwarded to the division. 1.Improving the facilities | Providing Grade I and II promotion for the officer who fulfill the qualifications. | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | Discussing the issues related to Grama Niladharies and providing effective solutions. Providing answers to the public complaints received throughout the year. Providing a superior service to the public. | Grama Niladhari Administration Division. | Senior Assistant Secretary (GN Admin) | | | | | |
| | | | | 2017.12.31 | A | | | | | | | | | 75 | | | | | | | | |
| | | Holding trade union discussions. | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | | | | | | | | |
| | | | | | A | | | | | | | | | 50 | | | | | | | | |
| | | Keeping a database on public complaints. | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | | | | | | | | |
| | | | | | A | | | | | | | | | 100 | | | | | | | | |
| | | Calling of Dis. Sec. reports. | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | | | | | | | | |
| | | | | | A | | | | | | | | | 100 | | | | | | | | |
| | | Forwarding to the Investigation Division. | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | | | | | | | | |
| | | | | | A | | | | | | | | | - | | | | | | | | |
| Referring to the complainant. | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | | | | | | | | | | |
| | | | A | | | | | | | | | 75 | | | | | | | | | | |
| Grama Niladharies Diary. | | 2017.01.01 | 2017.12.31 | T | | | | | 10 | 10 | 20 | 60 | | | | | | | | | | |
| | | | A | | | | | | | | | 100 | | | | | | | | | | |
| Providing telephone allowances to Grama Niladharies . | | 2017.06.30 | 2017.12.31 | T | | | | | | | 50 | 50 | | | | | | | | | | |
| | | | A | | | | | | | | | 100 | | | | | | | | | | |

Division: Development

| Policies | Strategies | Proposed activity | TCE (Rs. Mn.) | Allocation (Rs. Mn) | Date of Commence | Date of Completion | Financial Targets / Actual (Rs. Mn) | Physical Targets (%) | Output Indicator | Outcome or Indicator | Implementing Agency | Responsible by | |
|--|---|---|---------------|---------------------|------------------|--------------------|-------------------------------------|--------------------------------|--------------------------------|-----------------------------------|-------------------------------|--------------------------------|--------------------------------|
| Ensure effective infrastructure development in District and divisional Secretariat to motivate the working staff to deliver efficient and effective service towards the general public and thereby to enhance the quality of the life of general public. | 1. Ensures optimum utilization of physical resources through timely identification of physical resource requirement in District and Divisional Secretariats with effective stake holder participation, and prepare proposals accordingly. | Divisional Secretariat Building - Millaniya | 38 | 18 | 2016.09.28 | 2017.12.31 | 18 | 100% | Completed constructions. | Satisfied employees and customers | District Secretary, Kaluthara | District Secretary, Kaluthara | |
| | | Divisional Secretariat Building - Ukuwela | 88 | 10 | 2016.08.01 | 2017.11.30 | 9.5 | 1st stage 90% | | | District Secretary, Mathale | District Secretary, Mathale | |
| | | Divisional Secretariat Building -Waliwitiya North | 31 | 7.25 | 2016.10.01 | 2017.12.31 | 7.04 | 90% | | | District Secretary, Galle | District Secretary, Galle | |
| | | Divisional Secretariat Quarters - Thawalama | 6.4 | 1.9 | 2016.09.01 | 2017.12.31 | 1.82 | 100% | | | | | |
| | | Quarters 02 - Wakunugoda | 12 | 3.6 | 2016.12.01 | 2017.12.31 | 3.6 | 55% | | | | | |
| | 2. Ensures value for money by handling procurement activities efficiently and effectively in relation to the contracts which total cost exceeds 100 million. | Divisional Secretariat Building - Habaraduwa | 36.5 | 26.65 | 2016.10.01 | 2017.12.31 | 26.33 | 100% | | | | | |
| | | Divisional Secretariat Building - Hikkaduwa | 58 | 41 | 2016.10.01 | 2017.12.31 | 10.64 | 100% | | | | | |
| | | Divisional Secretariat Building - Niyagama | 48 | 28.7 | 2016.12.31 | 2017.12.31 | 28.46 | 100% | | | | | |
| | | Divisional Secretariat Building - Thawalama | 47 | 8.9 | 2016.12.01 | 2017.12.31 | 8.74 | 25% | | | | | |
| | | New Auditorium, Galle District Secretariat | 1200 | 200 | 2017 | 2018 | 0 | 0% | | | | | |
| | | Divisional Secretariat Building – Point of Pedru | 31.92 | 15 | 2016.08.05 | 2017.11.28 | 14.99 | 100% | | | | District Secretary, Jaffna | District Secretary, Jaffna |
| | | Divisional Secretariat Building - KoraleiPattu West | 80 | 10 | 2016.09.01 | 2018.10.31 | 9.87 | 15% | | | | District Secretary, Bataloa | District Secretary, Bataloa |
| | | Divisional Secretariat Building -Wareyapola | 21.6 | 13 | 2016.09.14 | 2017.09.13 | 0.661 | 95% | | | | District Secretary, Kurunagala | District Secretary, Kurunagala |
| | | Divisional Secretariat Building -Ibbagamuwa | 41.7 | 22 | 2016.06.07 | 2017.07.06 | 11.01 | 98% | | | | District Secretary, Kegalle | District Secretary, Kegalle |
| | | Divisional Secretariat Building -Rabukkana | 50 | 20 | 2015 | 2017.12.31 | 12.9 | 60% | | | | | |
| | | Divisional Secretariat Building - Aranyaka | 37.2 | 20 | 2015 | 2017.12.31 | 18.14 | 60% | | | | | |
| | | Divisional Secretariat Building - Galigamuwa | 25 | 15 | 2015 | 2017.12.31 | 11.41 | 60% | | | | | |
| | | Divisional Secretariat Building - Karuwalagaswawa | 32.64 | 19 | 2016 | 2017.12.31 | 19 | 100% | | | | District Secretary, Puttalam | District Secretary, Puttalam |
| Divisional Secretariat Building - Lunugamwehera | | 20 | 2017 | 2018 | 14.6 | 0% | | District Secretary, Hambantota | District Secretary, Hambantota | | | | |

Division: Finance

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible By | | |
|--|---|---|---------------------------------------|----------------------|--------------------|-------------------------|---------------|-------------|---------------|----------------------|------|------|------|------------------------------|--|--|---|--|
| | | | | | | Target (T) / Actual (A) | Q 01 | Q 02 | Q 03 | Q 04 | Q 01 | Q 02 | Q 03 | | | | Q 04 | |
| | | | | | | | | | | | | | | | | | | |
| Proper Management of funds of Ministry, District and Divisional Secretariats | Supervision of district secretariats and divisional secretariats under ministry | 1) Provision of Allocations to Rural & regional Administration activities | 8,594,400,000 | 01/01/2017 | 29/12/2017 | T | 6,100,000,000 | 650,000,000 | 1,400,000,000 | 444,400,000 | 71 | 8 | 16 | 5 | Number of requests fulfilled | Ministry of home affairs | Chief Accountant (CA) Accountant - District Account and Rural & Regional Administration (Acc. Dist.A.) | |
| | | | 8,000,231,177 | | | A | 6,070,702,558 | 610,506,632 | 1,261,572,684 | 57,449,303 | 71 | 7 | 15 | 1 | | | | |
| | Financial Reporting | 2) Preparation of Annual Budget | | | 01/01/2017 | 04/08/2017 | T | - | - | - | - | 10 | 50 | 40 | - | Submission of budget estimates to the Treasury | Ministry of home affairs | CA |
| | | | | | | | A | - | - | - | - | 10 | 40 | 50 | - | | | |
| | | 3) Preparation of appropriation account of the ministry | | | 01/01/2017 | 31/03/2017 | T | - | - | - | - | 100 | - | - | - | Submission of Appropriation account to the Auditor General before 31st March | Ministry of home affairs | Accountant - Financial Reporting (Acc. FR) |
| | | | | | | | A | - | - | - | - | 100 | - | - | - | | | |
| | 4) Preparation of Financial Statements of the Ministry and review of District Secretariat Financial Statements | | | 01/01/2017 | 30/06/2017 | T | - | - | - | - | 40 | 60 | - | - | Submission of Financial Statements to Auditor General on or before 30th June | Ministry of home affairs | | |
| | | | | | | A | - | - | - | - | 45 | 55 | - | - | | | | |
| | Establishment of efficient payment system according to Financial Regulations | 5) *Before making a payment ensure the voucher is Authorized & Approved *Voucher certification *Payment | | | 01/01/2017 | 31/12/2017 | T | - | - | - | - | 25 | 25 | 25 | 25 | Number of paid vouchers per day | Ministry of home affairs | CA Accountant-Payments (Acc. Pay) |
| | | | | | | | A | - | - | - | - | 23 | 24 | 25 | 28 | | | |
| | Provision of proper goods and services at proper time with proper quality & quantity to ensure efficient service in the institution | 6) Provide the requested items to relevant divisions | | | 01/01/2017 | 31/12/2017 | T | - | - | - | - | 25 | 25 | 25 | 25 | Number of requests fulfilled | Ministry of home affairs | CA Accountant - Procurement (Acc. Pro) |
| | | | | | | | A | - | - | - | - | 25 | 25 | 25 | 25 | | | |
| 7) Coordinating TEC and PC meetings | | | | 01/01/2017 | 31/12/2017 | T | - | - | - | - | 25 | 25 | 25 | 25 | Number of procurement decisions taken during the year/procurement reports. | Ministry of home affairs | CA ,Acc. (Pro) | |
| | | | | | | A | - | - | - | - | 25 | 25 | 25 | 25 | | | | |

Division: Finance (Cont..)

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|----------|--|---|---------------------------------------|----------------------|--------------------|-------------------------|---|-----------|-----------|---------|----------------------|------|------|--|--|--------------------------|-----------------|
| | | | | | | | Q 01 | Q 02 | Q 03 | Q 04 | Q 01 | Q 02 | Q 03 | Q 04 | | | |
| | | | | | | | Contribution to the development activities of the country | | | | | | | | | | |
| | Rehabilitation and improvement of capital assets | 8) 121-1-1-2001 Rehabilitation and Improvement of Building and Structures | 500,000 | 01/01/2017 | 31/12/2017 | T | 100,000 | 200,000 | 200,000 | - | 20 | 40 | 40 | - | Number of rehabilitations of buildings & structures completed. | Ministry of home affairs | CA ,Acc. (Pro) |
| | | | 500,000 | | | A | - | 500,000 | - | - | - | 100 | - | - | | | |
| | | 9) 121-1-2-2001 (2) Building and Structure | 2,000,000 | 01/01/2017 | 31/12/2017 | T | 100,000 | 50,000 | 1,200,000 | 650,000 | 5 | 3 | 60 | 33 | Number of rehabilitations of buildings & structures completed | Ministry of home affairs | CA , Acc. (Pro) |
| | | | 2,000,000 | | | A | 64,453 | - | 1,078,687 | 856,860 | 3 | - | 54 | 43 | | | |
| | | 10) 121-1-1-2002 Rehabilitation and Improvement of Plant, Machinery and Equipment | 200,000 | 01/01/2017 | 31/12/2017 | T | - | 50,000 | 150,000 | - | - | 25 | 75 | - | Number of rehabilitations of Plant, Machinery and Equipment | Ministry of home affairs | CA ,Acc. (Pro) |
| | | | 76,500 | | | A | - | 18,800 | - | 57,700 | - | 9 | - | 29 | | | |
| | | 11) 121-1-2-2002 Rehabilitation and Improvement of Plant, Machinery and Equipment | 1,500,000 | 01/01/2017 | 31/12/2017 | T | 50,000 | 375,000 | 1,075,000 | - | 3 | 25 | 72 | - | Number of rehabilitations of Plant, Machinery and Equipment | Ministry of home affairs | CA ,Acc. (Pro) |
| | | 839,834 | | | A | 9,404 | 58,650 | 267,964 | 503,817 | 1 | 4 | 18 | 34 | | | | |
| | 12) 121-1-1- 2003 Vehicles- Rehabilitation and Improvement | 2,300,000 | 01/01/2017 | 31/12/2017 | T | 1,000,000 | 100,000 | 1,200,000 | - | 43 | 4 | 52 | - | Number of vehicle rehabilitations and improvements | Ministry of home affairs | CA ,Acc. (Pro) | |
| | | 2,292,361 | | | A | 1,032,487 | 79,185 | 1,172,083 | 8,607 | | | | | | | | |
| | 13) 121-1-2-2003 Vehicles- Rehabilitation and Improvement | 7,000,000 | 01/01/2017 | 31/12/2017 | T | 1,000,000 | 1,000,000 | 2,470,600 | 2,529,400 | 14 | 14 | 35 | 36 | Number of vehicle rehabilitations and improvements | Ministry of home affairs | CA ,Acc. (Pro) | |
| | | 4,405,182 | | | A | 218,900 | 816,671 | 1,076,998 | 2,292,613 | 3 | 12 | 15 | 33 | | | | |

Division: Finance (Cont..)

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|---|-------------------------------|---|---------------------------------------|----------------------|--------------------|-------------------------|-------------------------|------------------------|------------------------|---------------------------|----------------------|----------|----------|-----------|---|--------------------------|----------------|
| | | | | | | | Q 01 | Q 02 | Q 03 | Q 04 | Q 01 | Q 02 | Q 03 | Q 04 | | | |
| | | | | | | | | | | | | | | | | | |
| Contribution to the development activities of the country | Acquisition of Capital Assets | 14) 121-1-1-2101 Vehicles - Acquisition of Capital Assets | 750,000 | 01/10/2017 | 31/12/2017 | T A | - - | - - | - - | 750,000 745,630 | - - | - - | - - | 100 99 | Number of vehicles acquired | Ministry of home affairs | CA ,Acc. (Pro) |
| | | 15) 121-1-1-2102 Furniture and Office Equipment - Acquisition of Capital Assets | 1,585,000 | 01/01/2017 | 30/09/2017 | T A | 500,000 798,598 | 400,000 179,283 | 100,000 - | 585,000 586,673 | 32 50 | 25 11 | 6 - | 37 37 | Number of furniture & office equipment acquired | Ministry of home affairs | CA ,Acc. (Pro) |
| | | 16) 121-1-2-2102 Furniture and Office Equipment - Acquisition of Capital Assets | 133,361,000 | 01/01/2017 | 30/09/2017 | T A | 3,750,000 4,302,292 | 3,750,000 3,874,449 | 2,500,000 1,550,373 | 123,361,000 53,321,123 | 3 3 | 3 3 | 2 1 | 93 40 | Number of furniture & office equipment acquired | Ministry of home affairs | CA ,Acc. (Pro) |
| | | 17) 121-1-1- 2103 Plant, Machinery and Equipment - Acquisition of Capital Assets | 5,335,000 | 01/01/2017 | 31/12/2017 | T A | 535,000 896,532 | - 103,000 | - - | 4,800,000 4,226,499 | 10 17 | - 2 | - - | 90 79 | Number of Plant, Machinery and equipment acquired | Ministry of home affairs | CA ,Acc. (Pro) |
| | | 18) 121-1-2- 2103 Plant, Machinery and Equipment - Acquisition of Capital Assets | 33,205,000 | 01/01/2017 | 31/12/2017 | T A | 5,000,000 3,896,250 | 4,000,000 3,093,353 | 6,200,000 4,901,740 | 18,005,000 20,468,537 | 15 12 | 12 9 | 19 15 | 54 62 | Number of Plant, Machinery and equipment acquired | Ministry of home affairs | CA ,Acc. (Pro) |

Division: Administration

| Policies | Strategies | Proposed activity | Allocation | Date of Commence | Date of completion | Target (T) / Actual (A) | Financial Targets (Rs) | | | | Physical Targets (%) | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible by | | | | | |
|------------------------------|--|---|------------|------------------|--------------------|-------------------------|------------------------|---------|-----------|-----------|----------------------|------------|------------------------------|---|---|---|------------------------------|----|----|------------------------------|---|----------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| Human Resources Development. | Identifying the training requirements of the officers. | Conducting Leadership Training Programmes to improve external/extra skills. | | 2017.01.01 | 2017.12.31 | T | | | | | 100 | | | | Efficient Human Resource of the Ministry. | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | | | | |
| | | | A | | | | | | | | | 0 | | | | | | | | | | |
| | Preparation of training courses in accordance with the requirements, identification of resource persons, and directing to the training programmes. | Identification of local training institutions and directing the officers to such institutions for training. | | | | T | | | | | | | 50 | 30 | | | | 20 | | | | |
| | | | A | | | | | | | | | 0 | 0 | 0 | | | | | | | | |
| | Identification of foreign training requirements. | Submitting proposals to the Department of External Resources. Directing officers to the training programmes offered by the External Resources Department. | | | | T | | | | | | 100 | | | | | | | | | | |
| | | | A | | | | | | | | | 0 | | | | | | | | | | |
| | | | T | | | | | | | | | | 40 | 30 | | | | 30 | | | | |
| | | | A | | | | | | | | | 0 | 0 | 0 | | | | | | | | |
| | Concurrently with the implementation of Official Language Policy, identification of Sinhala, English and Tamil language training requirements of the Ministry officers including District and Divisional Administration. | Directing officers for language training programmes. | | | | T | | | | | | 50 | 20 | 20 | | | | 10 | | | | |
| | | | A | | | | | | | | | 10 | 15 | 27 | | | | 47 | | | | |
| | Capacity Building. | 121-1-2- 2401 Staff Training. | 34,400,000 | | | 2017.01.01 | 2017.12.31 | T | 2,000,000 | 2,000,000 | 5,000,000 | 25,400,000 | 6 | 6 | | | | 15 | 74 | Number of training programs. | Ministry of Home Affairs (Admin Division) | Adi.Sec. Admin |
| | | | 34,245,895 | | | | | A | 903,132 | 2,237,831 | 3,188,463 | 27,916,470 | 3 | 7 | | | | 9 | 81 | | | |
| 2,000,000 | | T | 200,000 | 150,000 | 1,550,000 | | | 100,000 | 10 | 8 | 78 | 5 | Number of training programs. | Ministry of Home Affairs (Admin Division) | Adi.Sec. Admin Govt. Agents | | | | | | | |
| 1,968,598 | | A | 197,862 | 141,633 | 1,504,788 | | | 124,315 | 10 | 7 | 75 | 6 | | | | | | | | | | |

Division: Administration (Cont..)

| Policies | Strategies | Proposed activity | Allocation | Date of Commence | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs) | | | | Physical Targets (%) | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible by | | | |
|---|--|---|------------|------------------|--------------------|-------------------------|------------------------|----|----|----|----------------------|----|-----|------------------|---|------------------------------|----------------|-----|--|--|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | | |
| | | | | | | | | | | | | | | | | | | | | |
| Application of Information Technology | Further identification of the fields for the use of Information Technology | Taking necessary steps to ensure the use of Information Technology for the areas already identified | | 2017.01.01 | 2017.12.31 | T | | | | | 50 | 50 | | | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | | | |
| | | A | | | | | | | | | | | | 100 | | | | | | |
| | | Networking of the Ministry of Home Affairs | | | | T | | | | | | | 30 | 30 | | | 20 | 20 | Networking system for the Ministry and the institutions under its purview | |
| | | A | | | | | | | | | | 0 | 0 | 0 | | | 0 | | | |
| | | Introducing an email service for the Ministry of Home Affairs | | | | T | | | | | | | 25 | 25 | | | 25 | 25 | Performing administrative functions among divisions and institutions via email | |
| | | A | | | | | | | | | | | | | | | 100 | | | |
| | | Reimplementation of the websites namely District Secretary Portal, Divisional Secretary Portal and Grama Niladhari Portal | | | | T | | | | | | | | 25 | | | 25 | 25 | 25 | Performing administrative functions among divisions and institutions via email |
| | | A | | | | | | | | | | | | | | | | 100 | | |
| | | Launching and maintaining the website of the Ministry of Home Affairs | | | | T | | | | | | | | 30 | | | 30 | 20 | 20 | Performing administrative functions among divisions and institutions via email |
| | | A | | | | | | | | | | | | 100 | | | | | | |
| | | Creating awareness and holding training programmes | | | | T | | | | | | | | 25 | | | 25 | 25 | 25 | Performing administrative functions among divisions and institutions via email |
| | | A | | | | | | | | | | | | 0 | | | 0 | 0 | 0 | |
| | | Developing new software | | | | T | | | | | | | | 25 | | | 25 | 25 | 25 | Performing administrative functions among divisions and institutions via email |
| | | A | | | | | | | | | | | | 0 | | | 0 | 0 | 0 | |
| Preparation and use of plans/designs for the Postal Management System | | T | | | | | | | | 40 | 20 | 20 | 20 | Ministry website | | | | | | |
| A | | | | | | | | | | | | | 100 | | | | | | | |
| Preparing a database of the vehicles belonging to the Ministry | | T | | | | | | | | 30 | 30 | 20 | 20 | Ministry website | | | | | | |
| A | | | | | | | | | | | | | 100 | | | | | | | |
| Preparation of the database for telephone directory | | T | | | | | | | | 25 | 25 | 25 | 25 | Ministry website | | | | | | |
| A | | | | | | | | | | | | | 100 | | | | | | | |
| Preparation of a database on the employee information | | T | | | | | | | | 25 | 25 | 25 | 25 | Ministry website | | | | | | |
| A | | | | | | | | | | | | | 100 | | | | | | | |

Division: Administration (Cont..)

| Policies | Strategies | Proposed activity | Allocation | Date of Commence | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs) | | | | Physical Targets (%) | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible by | | |
|--|--|--|------------|------------------|--------------------|-------------------------|------------------------|----|----|----|----------------------|----|----|-----|--|---|------------------------------|----|----|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| Improving the office environment | Planning/designing the internal office environment | Implementation of productivity concepts | | 2017.01.01 | 2017.12.31 | T | | | | | 30 | 25 | 20 | 25 | Proper office environment created | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | |
| | | | A | | | | | | | 10 | 10 | 40 | 40 | | | | | | |
| | | Productive use of Ministry office space | | | | T | | | | | | | 20 | 20 | | | | 30 | 30 |
| | | | A | | | | | | | | | | 0 | 40 | | | | 60 | 0 |
| | | Regularizing of all divisions and functions | | | | T | | | | | | | 30 | 25 | | | | 25 | 20 |
| | | | A | | | | | | | | | | 0 | 100 | | | | 0 | 0 |
| | | Providing facilities for technical functions | | | | T | | | | | | | 25 | 25 | | | | 25 | 25 |
| | | A | | | | | | | | | | 0 | 50 | 25 | | | | 25 | |
| | Identification of disposable goods | Maintaining an internal telephone network | | | | T | | | | | | | 25 | 25 | | | | 25 | 25 |
| | | | A | | | | | | | | | | 25 | 25 | | | | 25 | 25 |
| | | Maintaining a public calling system | | | | T | | | | | | | 30 | 20 | | | | 20 | 30 |
| | | | A | | | | | | | | | | 30 | 20 | | | | 20 | 20 |
| Providing new telecommunication equipment. | | | T | | | | | | | 25 | 25 | 25 | 25 | | | | | | |
| | | A | | | | | | | | 25 | 25 | 25 | 25 | | | | | | |
| Improving office methods/ procedures | Identification of disposable files | Updating of files | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 50 | 0 | Providing necessary resources, providing reference and access to correct information | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | |
| | | | A | | | | | | | 25 | 25 | 25 | 25 | | | | | | |
| | | Updating of record room | | | | T | | | | | | | 25 | 25 | | | | 25 | 25 |
| | | | A | | | | | | | | | | 0 | 0 | | | | 0 | 0 |
| | Identification of methods to simplify office work | Filing of documents according to a proper office procedure/method | | | | T | | | | | | | 50 | 50 | | | | 0 | 0 |
| | | | A | | | | | | | | | | 50 | 50 | | | | 0 | 0 |
| | | Rearranging the inventory lists of the Ministry in a proper manner | | | | T | | | | | | | 40 | 20 | | | | 20 | 20 |
| | | | A | | | | | | | | | | 0 | 0 | | | | 40 | 60 |

Division: Administration (Cont..)

| Policies | Strategies | Proposed activity | Allocation | Date of Commence | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs) | | | | Physical Targets (%) | | | | Output/ Outcome or Indicator | Implementing Agency | Responsible by | | | | | | |
|---|--|--|------------|------------------|--------------------|-------------------------|------------------------|-----------|-----------|------------|----------------------|----|----|----|--|---|------------------------------|----|----|-------------------|---|--|--------------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| Regularizing the use of physical resources | Identification of disposable vehicles | Disposal of vehicles | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | Plan prepared for the use of vehicles | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | | | | | |
| | | | A | | | | | | | 0 | 0 | 0 | 0 | | | | | | | | | | |
| | Purchasing of new vehicles | | T | | | | | | | | | | 25 | 25 | | | | 25 | 25 | Disposed vehicles | | | |
| | | | A | | | | | | | | | | 0 | 0 | | | | 0 | 0 | | | | Purchased vehicles |
| | Identification of office equipment needs | Implementing procurement activities for the purchase of office equipment | | | | | T | | | | | | | 25 | | | | 25 | 25 | 25 | Plan prepared on the office equipment needs | | |
| | | | | | | | A | | | | | | | | | | | 25 | 25 | 25 | | | 25 |
| Providing information and reports for the General Public | Enquiring public complaints and preparation of reports. | Implementation of supportive programmes for the General Public | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | Persons requiring Public Service and Beneficiaries | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | | | | | |
| | | | | | | A | | | | | | | | 25 | | | | 25 | 25 | 25 | | | |
| Increasing the productivity through the improvement of present conditions | Preparation of overall operations and new proposals of the Ministry, evaluation and taking follow up action through monthly progress review meetings | | | 2017.01.01 | 2017.12.31 | T | | | | | 25 | 25 | 25 | 25 | Preparation of plans for the development of standards for the Ministry | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | | | | | |
| | | | A | | | | | | | | | | 0 | 0 | | | | 50 | 50 | | | | |
| Contribution to the development activities of the country | Rehabilitation and improvement of capital assets | 121-1-2-2001 (5) Upgrading Circuit Bungalows | 50,000,000 | 2017.01.01 | 2017.12.31 | T | - | 2,868,000 | 6,612,000 | 40,520,000 | - | 6 | 13 | 81 | Number of Upgraded Circuit Bungalows | Ministry of Home Affairs (Admin Division) | Additional Secretary (Admin) | | | | | | |
| | | | 13,171,698 | | | A | - | - | 211,153 | 12,960,545 | - | - | 0 | 26 | | | | | | | | | |

Development Projects under Ministry of Home Affairs - District Secretariats

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|--|------------|--|---------------------------------------|----------------------|--------------------|-------------------------|---|------------|-----------|------------|----------------------|------|------|------|---|--------------------------|---|
| | | | | | | | Q 01 | Q 02 | Q 03 | Q 04 | Q 01 | Q 02 | Q 03 | Q 04 | | | |
| | | | | | | | Contribution to the development activities of the country | | | | | | | | | | |
| Rehabilitation and improvement of capital assets | | 1) 121-1-2-2001 (9) Upgrading Buildings of Divisional Secretariats | 80,000,000 74,331,297 | 01/01/2017 | 31/12/2017 | T A | | 19,000,000 | 6,000,000 | 55,000,000 | - | 24 | 8 | 69 | Number of Upgraded Buildings of Divisional Secretariats | Ministry of home affairs | Additional Secretary - Development (Addi. Sec. Dev.) |
| | | 2) 121-1-3-2001 Rehabilitation and Improvement of Building and Structures | 1,000,000 725,000 | 01/01/2017 | 31/12/2017 | T A | | - | 725,000 | 275,000 | - | - | 73 | 28 | Number of rehabilitations of buildings & structures completed | Ministry of home affairs | CA, (Acc. Dist.A.) District Secretaries (Govt. Agents) |
| | | 3) 121-1-3-2002 - Rehabilitation and Improvement of Plant, Machinery and Equipment | 5,500,000 620,352 | 01/01/2017 | 31/12/2017 | T A | | - | - | 5,500,000 | - | - | - | 100 | Number of rehabilitations of Plant, Machinery and Equipment | Ministry of home affairs | CA, (Acc. Dist.A.) Govt. Agents |
| | | 4) 121-1-3- 2003 Vehicles- Rehabilitation and Improvement | 2,000,000 1,808,715 | 01/01/2017 | 31/12/2017 | T A | | - | 642,780 | 1,357,220 | - | - | 32 | 68 | Number of vehicle rehabilitations and improvements | Ministry of home affairs | CA, (Acc. Dist.A.) Govt. Agents |
| Acquisition of Capital Assets | | 5) 121-1-3-2102 Furniture and Office Equipment - Acquisition of Capital Assets | 3,000,000 2,485,854 | 01/01/2017 | 31/12/2017 | T A | | - | - | 3,000,000 | - | - | - | 100 | Number of furniture & office equipment acquired | Ministry of home affairs | CA, (Acc. Dist.A.) Govt. Agents |
| | | 6) 121-1-3- 2103 Plant, Machinery and Equipment - Acquisition of Capital Assets | 30,925,000 27,741,052 | 01/01/2017 | 31/12/2017 | T A | 250,000 | 250,000 | 250,000 | 30,175,000 | 1 | 1 | 1 | 97 | No of plant machinery & equipment acquired | Ministry of home affairs | CA, (Acc. Dist.A.) Govt. Agents |

Development Projects under Ministry of Home Affairs - District Secretariats (Cont..)

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|---|---|--|---------------------------------------|----------------------|--------------------|-------------------------|-------------------------|---------------|-------------|---------------|----------------------|------|------|---|--|--------------------------|------------------------------|
| | | | | | | | Q 01 | Q 02 | Q 03 | Q 04 | Q 01 | Q 02 | Q 03 | Q 04 | | | |
| | | | | | | | | | | | | | | | | | |
| Contribution to the development activities of the country | Development Projects of District and Divisional Secretariats | 12) 121-1-2-9-2509 additional allocation to settle outstanding bills from 2011-31.12.2014 - Matale District Secretariat | 95,359,000 | 04/01/2017 | 31/12/2017 | T | - | 75,050,000 | 20,000,000 | 309,000 | - | 79 | 21 | 0 | No. of outstanding bills of settled from 2011 - 31.12.2014 - Matale district | Ministry of home affairs | GA Matale |
| | | A | - | | | 75,000,000 | 19,783,299 | 205,807 | - | 79 | 21 | 0 | | | | | |
| | | 13) 121-1-2-9-2509 additional allocation to settle outstanding bills from 2011-31.12.2014 - Other District Secretariats - Refer Annex 1 | 2,798,845,000 | 04/06/2017 | 31/12/2017 | T | - | 800,000,000 | 350,050,000 | 1,648,795,000 | - | 29 | 13 | 59 | No. of outstanding bills settled from 2011 - 31.12.2014 - Other districts | Ministry of home affairs | Govt. Agents |
| | | A | - | | | 747,371,312 | 343,867,479 | 550,283,923 | - | 27 | 12 | 20 | | | | | |
| | | 121-1-2-9-2509 additional allocation to settle outstanding bills from 2011-31.12.2014 (12+13) | 2,894,204,000 | 01/04/2017 | 31/12/2017 | T | - | 875,050,000 | 370,050,000 | 1,649,104,000 | - | 30 | 13 | 57 | | Ministry of home affairs | |
| | | A | - | | | 822,371,312 | 363,650,778 | 550,489,731 | - | 28 | 13 | 19 | | | | | |
| | 14) 121-2-4-1-2506 Infrastructure Development - Providing Sanitary facilities for National Heritage Sites | 5,000,000 | 01/01/2017 | 31/12/2017 | T | - | 500,000 | 500,000 | 4,000,000 | - | 10 | 10 | 80 | No. of Sanitary facilities projects completed | Ministry of home affairs | Govt. Agents | |
| | A | - | | | - | 177,300 | 4,313,877 | - | - | 4 | 86 | | | | | | |
| | 15) 121-2-4-3-2509 Construction of Sewa Piyasa (Nila Sewana) Buildings | 1,500,000,000 | 18/07/2017 | 31/12/2017 | T | - | - | 1,000,000,000 | 500,000,000 | - | - | 67 | 33 | Number of Sewa Piyasa Buildings substantially completed | Ministry of home affairs | Govt. Agents | |
| | A | - | | | - | 1,874,973 | 823,567,797 | - | - | - | - | | | | | | |
| | Disaster Response Project | 16) 121-2-4-4-2509-13 ADB - G0533 - Second Sri Lanka Flood and Landslide Disaster Response Project Refer Annex 2 | 307,460,600 | 06/07/2017 | 31/12/2017 | T | - | - | 60,000,000 | 247,460,600 | - | - | 20 | 80 | Number of requests fulfilled | Ministry of home affairs | Secretary MOHA, Govt. Agents |
| | | A | - | | | - | 52,914,301 | 177,827,469 | - | - | 17 | 58 | | | | | |
| | | 17) 121-2-4-4-2509-17 ADB G0533 - Second Sri Lanka Flood and Landslide Disaster Response Project (Additional provision to meet the expenditure of the above project) | 2,000,000 | 06/07/2017 | 31/12/2017 | T | - | - | - | 2,000,000 | - | - | - | 100 | Number of requests fulfilled | Ministry of home affairs | Secretary MOHA, Govt. Agents |
| | A | - | - | | | - | 568,545 | - | - | - | 28 | | | | | | |

Division: Investigation

| Policies | Strategies | Proposed activity | Allocation | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | Physical Targets (%) | | | | Output / Outcome or Indicator | Implementing Agency | Responsible by | |
|--|---|---|------------|----------------------|--------------------|-------------------------|-------------------------|----------------------|----|----|----|--|--------------------------|--|---|
| | | | | | | | | Q1 | Q2 | Q3 | Q4 | | | | |
| | | | | | | | | | | | | | | | |
| Control / prevention of fraud and corruption in District / Divisional Administration structure and Registration activities | Identification of existing issue / irregular situations | Calling of reports | | 2017.01.01 | 2017.12.31 | T A | | 25 | 25 | 25 | 25 | Resolving of issues / control / prevention | Ministry of Home Affairs | Additional Secretary (Admin & Investigation) | |
| | | Conducting preliminary investigations | | 2017.01.01 | 2017.12.31 | T A | | 19 | 19 | 25 | 37 | | | | Providing a superior / high quality service without corruptions, frauds, and delays |
| | | Submission of preliminary investigation reports | | 2017.01.01 | 2017.12.31 | T A | | 10 | 20 | 30 | 40 | Investigation Officers | | | |
| | | Drafting of charge sheets | | 2017.01.01 | 2017.12.31 | T A | | | 33 | | 67 | | | | |
| | | Giving evidence in formal disciplinary investigations | | 2017.01.01 | 2017.12.31 | | | | | | | | | | |
| | | Directing/Handling of complaint in formal disciplinary investigations | | 2017.01.01 | 2017.12.31 | | | | | | | | | | |
| | Directing to disciplinary action | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| Human Resources Management | Identification of needs and weaknesses of officers | Holding monthly meetings | | 2017.01.01 | 2017.12.31 | T A | | 25 | 25 | 25 | 25 | 01. No. of meetings held 02. Progress reports | | Additional Secretary (Admin & Investigation) | |
| | | Obtaining progress reports | | 2017.01.01 | 2017.12.31 | T A | | 25 | 25 | 25 | 25 | | | | 03. An efficient and productive staff 04. Proper and well balanced preliminary investigation reports 05. Recommendations for policy proposals |
| | | | | | | | | | | | | | | Assistant Secretary (Investigation) | |
| | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |

Division: Internal Audit

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | | | | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/O utcome or Indicator | Implementing Agency | Responsible By |
|--|---|---|---------------------------------------|----------------------|--------------------|-------------------------|---|---|-----|-------------------------|----|----|----|----------------------|--|--|--|------------------------------------|---------------------|----------------|
| | | | | | | T | A | T | A | T | A | T | A | T | A | T | A | | | |
| To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | 1. Strengthening the internal control. 2. Taking action to minimize the references made to the Committee on Public Accounts. | 1.Examination of the utilization of financial provisions 2. Examination of capacity building | - | 12/15/2017 | 12/28/2017 | T | - | - | - | - | 25 | 25 | 25 | 25 | Audit reports Internal Audit Division | Audit reports Internal Audit Division | Chief Internal Auditor and the Audit Staff | | | |
| | | | | | | A | - | - | - | - | - | - | - | 100 | | | | | | |
| To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | 1. Strengthening the internal control. 2. Taking action to minimize the references made to the Committee on Public Accounts. | 1.Examination of the utilization of financial provisions 2. Examination of capacity building | - | 12/20/2017 | 12/25/2017 | T | - | - | - | - | 11 | 11 | 35 | 43 | | | | | | |
| | | | | | | A | - | - | - | - | - | - | - | 100 | | | | | | |
| | 3.Cheking of government officers bond deposits | - | 2/20/2017 | 3/9/2017 | T | - | - | - | - | 17 | 33 | 33 | 33 | | | | | | | |
| | | | | | A | - | - | - | - | 100 | - | - | - | | | | | | | |
| 4.Examination on asset control | - | 2/20/2017 | 3/9/2017 | T | - | - | - | - | 17 | 33 | 33 | 33 | | | | | | | | |
| | | | | A | - | - | - | - | 100 | - | - | - | | | | | | | | |

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|---|------------|------------|---------------------------------------|----------------------|--------------------|-------------------------|--|---|----|-----------|----------------------|-----|----|----|-----------------------------|---------------------|----------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | |
| | | | | | | | To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | 5.Examining the deduction of contribution of Employees Provident Fund | - | 2/20/2017 | 3/9/2017 | T | - | - | | | |
| - | - | - | A | - | - | - | | | - | 100 | - | - | - | | | | |
| 6.Examining the daily running charts of the pool vehicles | - | 9/1/2017 | 9/28/2017 | T | - | - | | - | - | 25 | 25 | 25 | 25 | | | | |
| | - | - | - | A | - | - | | - | - | - | - | 100 | - | | | | |
| 7.Examining the Annual Action Plan | - | 2/20/2017 | 3/10/2017 | T | - | - | | - | - | 100 | - | - | - | | | | |
| | - | - | - | A | - | - | | - | - | 100 | - | - | - | | | | |
| 8.Salary check and checking of GPS programme | - | 2/20/2017 | 3/10/2017 | T | - | - | | - | - | 100 | - | - | - | | | | |
| | - | - | - | A | - | - | | - | - | 100 | - | - | - | | | | |
| 9.Cheking of the SIGAS programme | - | 2/20/2017 | 3/10/2017 | T | - | - | | - | - | 100 | - | - | - | | | | |
| | - | - | - | A | - | - | | - | - | 100 | - | - | - | | | | |

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|----------|--|------------|---------------------------------------|----------------------|--------------------|-------------------------|--|--------|---------------------------------|----------|----------------------|-----------|---------|---------|-----------------------------|---------------------|----------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | |
| | | | | | | | To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | | 10. Cheking of Imprest Account. | - | 2/20/2017 | 3/10/2017 | T A | - - | | | |
| | 11. Checking of the Deposit Account. | - | 2/20/2017 | 3/10/2017 | T A | - - | | - - | - - | - 100 | 25 - | - - | 75 - | | | | |
| | 12. Asset Control. | - | 2/20/2017 | 3/10/2017 | T A | - - | | - - | - - | - 100 | 100 100 | - - | - - | - - | | | |
| | 13. Cheching of Audit Query documents | - | 2/20/2017 | 3/10/2017 | T A | - - | | - - | - - | - 100 | 50 - | - - | - - | 50 - | | | |
| | 14. Checking of Petty Cash Impreset. | - | 2017/20-Feb | 3/10/2017 | T A | - - | | - - | - - | - 100 | - 100 | 100 - | - - | - - | | | |
| | 15. Cheching of advance register. | - | 2017/20-Feb | 3/10/2017 | A T | - - | | - - | - - | - 100 | - 100 | 100 - | - - | - - | | | |
| | 16. Checking of attendance register and leave. | - | 4/1/2017 | 4/25/2017 | T A | - - | | - - | - - | - - | - 100 | 100 - | - - | - - | | | |

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|----------|------------|---|---------------------------------------|----------------------|--------------------|-------------------------|--|--------|-------------------------------------|---------|----------------------|------------|----------|--------|-----------------------------|---------------------|----------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | |
| | | | | | | | To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | | 17. Checking of expenditure ledger. | - | 8/15/2017 | 8/30/2017 | T A | - - | | | |
| | | 18. Checking of cash available with shroff and examining of documents, checking of safe and examination of cheques. | - | 8/10/2017 | 8/30/2017 | T A | - - | - - | - - | - - | - - | 100 100 | - - | | | | |
| | | 19. Checking of payment vouchers. | - | 2017/1-Feb | 2017/15-Dec | T A | - - | - - | - - | 24 - | 24 - | 24 30 | 28 20 | | | | |
| | | 20. Checking of attendance (register and leave). | - | 4/20/2017 | 4/25/2017 | T A | - - | - - | - - | - - | 100 - | - - | - - | | | | |

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|----------|--|------------|---------------------------------------|----------------------|--------------------|-------------------------|--|--------|--|---------|----------------------|-----------|-----------|--------|-----------------------------|---------------------|----------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | |
| | | | | | | | To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | | 21. Checking of attendance (register and leave). | - | 4/20/2017 | 4/25/2017 | T A | - - | | | |
| | 22. Audit examinations of the Registrar General's Department | - | 11/10/2017 | 12/31/2017 | T A | - - | - - | - - | - - | 14 - | 16 - | 16 - | 54 100 | | | | |
| | Vehicle control and the checking of running charts . | - | | | T A | - - | - - | - - | - - | - - | - - | - - | - - | | | | |
| | Checking of General deposit account. | - | | | T A | - - | - - | - - | - - | - - | - - | - - | - - | | | | |

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|--|---|---|---------------------------------------|----------------------|--------------------|-------------------------|-------------------------|----|----|----|----------------------|----|----|--|--|--|----------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | |
| | | | | | | | | | | | | | | | | | |
| To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | | Examination of Attendance register and leave. | - | 2017/10-Nov | 12/31/2017 | T | - | - | - | - | - | - | - | Audit reports Internal Audit Division | Audit reports Internal Audit Division | Chief Internal Auditor and the Audit Staff | |
| | | Checking of Personal files. | - | | | A | - | - | - | - | - | - | - | | | | - |
| | | | | | | T | - | - | - | - | - | - | - | | | | - |
| | | | | | | A | - | - | - | - | - | - | - | | | | - |
| | | Checking of Public Officers Advance Account and payment of loans/debts . | - | | | T | - | - | - | - | - | - | - | | | | |
| | | | | A | - | - | - | - | - | - | - | - | | | | | |
| | | 23. Conducting Audit and Management Committees- Ministry of Home Affairs. | - | | | T | - | - | - | - | - | - | - | | | | |
| | | | | A | - | - | - | - | - | - | - | - | | | | | |
| | 24. Participating in Audit and Management Committees of the District Secretariats and Registrar General's Department. | - | 11/10/2017 | 12/31/2017 | T | - | - | - | - | - | - | - | | | | | |
| | | | | | A | - | - | - | - | - | - | - | | | | | |

Division: Internal Audit

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|--|------------|---|---------------------------------------|----------------------|--------------------|-------------------------|-------------------------|----|----|----|----------------------|----|----|--------------|--|--|--|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | |
| | | | | | | | | | | | | | | | | | |
| To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | | Check Personal Files. | - | 11/10/2017 | 12/31/2017 | T | - | - | - | - | - | - | - | Audit Report | Internal Audit Division | Chief Internal Auditor and the Audit Staff | |
| | | | A | | | - | - | - | - | - | - | - | - | | | | |
| | | Payments of Public Officers' Advance Accounts and Loans. | - | T | - | - | - | - | - | - | - | - | - | | | | |
| | | | A | - | - | - | - | - | - | - | - | - | | | | | |
| | | Conduct the Audit and Management Committees - Ministry of Home Affairs. | - | 1/1/2017 | 12/31/2017 | T | - | - | - | - | 25 | 25 | 25 | 25 | | | Reports of Audit and Management Committee Meetings |
| | | | A | - | - | - | - | 25 | 25 | 25 | - | - | | | | | |
| | | Participating in Audit and Management Committees in District Secretariats and Registrar General's Department. | | 1/1/2017 | 12/31/2017 | T | | | | | 25 | 25 | 25 | 25 | Reports of submitted to the Secretary. | Chief Internal Auditor | |
| | A | | | | | 34 | 31 | 19 | 4 | | | | | | | | |

| Policies | Strategies | Activities | Allocation / Actual Expenditure (Rs.) | Date of Commencement | Date of Completion | Target (T) / Actual (A) | Financial Targets (Rs.) | | | | Physical Targets (%) | | | | Output/Outcome or Indicator | Implementing Agency | Responsible By |
|----------|------------|------------|---------------------------------------|----------------------|--------------------|-------------------------|--|----|--|----|----------------------|------------|----|----|-----------------------------|---------------------|----------------|
| | | | | | | | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | | | |
| | | | | | | | To report to the Secretary whether the activities of the Ministry and its institutions are taking place as has been planned in terms of financial regulations and in a way beneficial to the public. | | <p>Performing other duties assigned by the Secretary.</p> <p>Contributing to Nila Mehewara programmes held in Kurunegala district.</p> <p>Participating in the activities of Nila Mehewara final ceremony held in Vavuniya District Secretariat.</p> | | 1/1/2017 | 12/31/2017 | | | | | |
| | | | | 3/15/2017 | 3/16/2017 | | | | | | | | | | | | |
| | | | | 10/14/2017 | 10/22/2017 | | | | | | | | | | | | |

Appropriation Account - 2017

Expenditure Head No : 121

Name of Ministry : Ministry of Home Affairs

| Programme Number given in Annual Estimates | (1) Provision in Budget estimates | (2) Supplementary Provision and Supplementary Estimate Allocation | (3) Transfers in terms of F.R.66 and F.R.69 | (4) Total Net Provision (1+2+3) | (5) Total Expenditure | (6) Net Effect Savings/(Excesses) (4-5) | Page No. (Reference to relevant DGSA 2 format) |
|--|--------------------------------------|--|--|------------------------------------|--------------------------|--|--|
| | Rs. | Rs. | Rs. | Rs. | Rs. | Rs. | |
| Recurrent | | | | | | | |
| 01 Operational Activities | 9,017,120,000 | 25,935,000 | (126,561,000) | 8,916,494,000 | 7,924,535,956 | 991,958,044 | 2 |
| Sub Total (Recurrent) | 9,017,120,000 | 25,935,000 | (126,561,000) | 8,916,494,000 | 7,924,535,956 | 991,958,044 | |
| Capital | | | | | | | |
| 01 Operational Activities | 770,000,000 | 3,312,177,000 | 126,561,000 | 4,208,738,000 | 2,588,685,573 | 1,620,052,427 | 2 |
| 02 Development Activities | 12,005,000,000 | 1,811,920,000 | - | 13,816,920,000 | 6,694,174,888 | 7,122,745,112 | 3 |
| Sub Total (Capital) | 12,775,000,000 | 5,124,097,000 | 126,561,000 | 18,025,658,000 | 9,282,860,461 | 8,742,797,539 | |
| Grand Total | 21,792,120,000 | 5,150,032,000 | - | 26,942,152,000 | 17,207,396,417 | 9,734,755,583 | |

Detailed Accounting Statements in DGSA format Numbers 2 to 10 presented in pages from 02 to 78 and other Notes presented in pages from 79 to 86 are integral parts of this Appropriation Account. We hereby certify that the figures in this account, other detailed Statements and Notes are correct and relevant Accounts were reconciled with Treasury Books of Accounts and found correct.


Chief Accounting Officer

Name : Neil de Alwis

Designatio : Secretary

Date : 28.03.2018

Neil de Alwis

Secretary

Ministry of Home Affairs

Independence Square

Colombo 07.

Chief Accountant :

Name : Tharaka Liyanapathirana

Date : 28.03.2018

THARAKA LIYANAPATHIRANA

Chief Accountant

Ministry of Home Affairs

Independence Square, Colombo 07